

Writing 1000:

SECTION: 002

Assignments must be submitted both as a printed hardcopy and to electronically via OWL (Word doc). Printed written assignments are to be typed, double-spaced, and stapled. **All assignments must have** . When using sources in a paper, you will be expected to follow MLA standards for documentation, as detailed in *The* section 37A. Each assignment will have unique formatting specifications. Please see the Assignments Module on OWL for detail relevant to each assignment.

In this course you will be required to submit the final version of each of your assignments electronically, through OWL to turnitin.com and provide your instructor with a hard copy in class the day the assignment is due.

Late assignments will receive a penalty of 5% per day. To qualify for an extension, you must have a valid reason and contact your instructor prior to the deadline. Please see the medical accommodation policy below.

If necessary, please submit essays to the Writing Department Drop Box (University College, Room

fax assignments

e-mail assignments

Keep copies (electronic, paper, or both) of all assignments submitted.

at class is required to improve as a writer. Here is the Writing Studies attendance policy in this class:

You may miss up to three hours (the equivalent of one week

then contact all of your instructors. See also: **Medical Accommodation Policy** below.

Attendance also extends to tardiness. If you are more than 20 minutes late, you will be penalized an hour of attendance. Please make every effort to be on time as late entry can disrupt the flow of discussion in our class. Early departures from class, which have not been previously arranged with the instructor, will also be counted as an absence. If you leave during the break, you will be docked an hour of

***Note**

will count as non-attendance and *will* attract penalties as defined above if applicable. Instructors at Western **shall not require** a student to write a make-up test or

office. If you elect to miss a class in order to write such a test, that is **your** choice; your absence will not be excused.

Scholastic Offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, which can be found here: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage of text from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement currently Western and Turnitin.com <http://www.turnitin.com>.

In this course, students are permitted to use AI tools for information gathering and preliminary research purposes

assignments completed outside of class, the instructor can require you to attend an in-person interview to discuss your work before a mark is finalized. Assignments should always reflect adherence to these guidelines,

arranging Special Exams or Incompletes, re-weighting course requirements, or granting late withdrawals without academic penalty. Academic accommodation shall be granted only where the documentation indicates that the onset, duration, and severity of the illness are such that the student could not reasonably be expected to complete their academic responsibilities. (Note it

Whenever possible, students who require academic accommodation should provide notification and documentation in advance of due dates, examinations, etc. Students must follow up with their professors and their Academic Counselling office in a timely manner.

Documentation from Family Physicians/Nurse Practitioners and Walk-In Clinics

A Western Student Medical Certificate (SMC) is required where a student is seeking academic accommodation. This documentation should be obtained at the time of the initial consultation with the physician/nurse practitioner or walk-in clinic. An SMC can be downloaded at http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf.

Documentation from Student Health Services

At the time of illness, students should make an appointment with a physician/nurse practitioner at Student Health Services. During this appointment, request a Student Medical Certificate from

Students who are in emotional/mental distress should refer to MentalHealth@Western: (<https://www.uwo.ca/health/psych/index.html>) for a complete list of options about how to obtain help. Immediate help in the event of a crisis can be had by phoning 519-661-3030 (during class hours) or 519-433-2023 after class hours and on weekends.

Religious Accommodation

Students should consult the University's list of recognized religious holidays and should give reasonable notice in writing (email), prior to the holiday, to the Instructor and an Academic Counsellor if their course requirements will be affected by a religious observance. Additional information is given in the Western Multicultural Calendar.

Statement on Gender-based Sexual Violence

Western is committed to reducing incidents of gender-based and sexual violence and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced gender-based or sexual violence (either recently or in the past), you will find

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Grammar: Sentences

- Chapters 3 and 4 of

Activity:

Flash Fiction Workshop

Week 5: Voice and the Ethics of Storytelling (Feb 5-9)

Readings:

Write Moves: A Creative Writing Guide and Anthology:

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Grammar: The comma, the semicolon and the colon

- Chapters 15-17 of

****Assignment 2: Flash Fiction Due****

Week 6: Writing Creative Nonfiction (Feb 12-16)

Readings:

Write Moves: A Creative Writing Guide and Anthology:

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Grammar: The dash and parentheses

- Chapters 18 and 19 of
- Activity:
Flash Creative Nonfiction Workshop

****Winter Reading Break****

**Week 7: Writing Scripts
(Feb 26-Mar 1)**

Readings:

- Chapters 5a, 5b and 5c of

****Assignment 3: Flash Creative Nonfiction Due****

**Week 8: Drafting/Capstone Presentation
(Mar 4-8)**

Readings:

Write Moves: A Creative Writing Guide and Anthology:

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- Chapters 5a, 5b and 5c of

Activity:

Capstone Presentation

**Week 9: Revision/Capstone Presentation
(Mar 11-15)**

Readings:

Write Moves: A Creative Writing Guide and Anthology:

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Grammar: Paragraphs

- Chapter 2 of

Activity:

Capstone Presentation

(Mar 18-22)

Activity:

Capstone Presentation

**Week 11: Publishing/Editing/Exam Prep
(Mar 25-29)**

Activity:

Capstone Workshop

**Week 12: Review/Editing/Exam Prep
(Apr 1-5)**

Activity:

Exam prep

****Assignment 4: Capstone Assignment Due****