



**OWL and Tech Support**

Students are responsible for checking the course OWL site (<https://westernu.brightspace.com/>) regularly for news and updates. This is the primary method by which information will be disseminated to the class (*be sure to set notifications on your devices*). If you need assistance with the course OWL site, you can seek support on the OWL Brightspace Help page. Alternatively, you can contact the Western Technology Services Helpdesk by phone at 519-661-3800 or ext. 83800.

**Assignment Format**

You must submit an electronic version of the final draft of each essay, in a .doc or .docx format. Essays must be paginated and double-spaced in a standard serif font (e.g., Times New Roman), and they must follow MLA format; an example of this kind of formatting can be found in *The Canadian Writer's Handbook*

**Note** that attendance is **mandatory** in this course. Failure to meet the minimum posting requirements as defined above for **any week where there is Discussion** *will* result in your earned final grade being reduced by

All requests for Academic Consideration must be made within 48 hours after the assessment date or submission deadline.