



- Must contribute something meaningful to the Board;
- Must support your opinion with sufficient reasons or evidence;
- Must display good grammar and organization.

Postings should not:

- Contain disrespectful, insulting, or offensive language;
- Be excessively long or excessively short;
- Be unrelated to the week's topic;
- Say things that do not contribute anything, e.g. "I agree with you" or "nice comment".

**Note** that 'attendance' as defined in this section is mandatory in this course. Failure to meet the minimum posting requirements for **any week in which there is graded**

**New Work --Final:** submit the final version of your project in your Portfolio, at the end of term. The project will be graded both on its own merits (**15%**), and as part of the PWP evaluation (see above).

**Assignment 2 – Revised piece of Discursive/Expository Prose (e.g. academic essay):** select one of your academic essays, or some other piece of discursive (**i.e. expository, not ‘creative writing’**) writing, and revise/improve it for inclusion in your final Portfolio (this exercise will incorporate *\*peer review – a comparative analysis of the original and revised versions*): **15%** (grade will be based on the piece as included in your final Portfolio).

**Assignment 3 is The Writing Portfolio itself:** **55%** of your final grade will be based on an evaluation of this set of materials. That evaluation will take into account the overall effectiveness of the portfolio (given its intended purpose), the design and presentation of the portfolio, and improvements made to specific items of content throughout the term as a result of revision. Your provisional complete portfolio will be

**For Week 2:**

***Read the Units 1 and 2 lecture notes, and Chapter 2 of the Portfolio text in the coursepack, and take a look at some of the sample student portfolios on the 'Student Portfolio' page.***

**Unit/Week 5:**  
**(Feb. 6 – 12)**

Revising for Portfolio Quality



The Student Medical Certificate is available at

[https://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/medicalform.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf).

### **Accommodation and Accessibility**

#### **Religious Accommodation**

When a course requirement conflicts with a religious holiday that requires an absence from the University or prohibits certain activities, students should request accommodation for their absence in writing at least two weeks prior to the holiday to the course instructor and/or the Academic Counselling office of their Faculty of Registration. Please consult University's list of recognized religious holidays (updated annually) at

<https://multiculturalcalendar.com/ecal/index.php?s=c-univwo>.

#### **Accommodation Policies**

Students with disabilities are encouraged to contact Accessible Education, which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing. The policy on Academic Accommodation for Students with Disabilities can be found at:

**Student Support Services** <https://student.uwo.ca/psp/heprdweb/?cmd=login>

**Services provided by the USC** <http://westernusc.ca/services/>

**Academic Support and Engagement** <http://www.sdc.uwo.ca/>

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Scholastic Offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site: <http://www.uwo.ca/univsec/handbook/appeals/scholoff.pdf>.

Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage of text from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

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