



## **Assignment Format**

All assignments must be typed; make sure that prose assignments are double-spaced and that poetry assignments are single-spaced. All assignments must have your name, course name, section number, and the instructor's name on the first page. For source documentation (if applicable) and document format, you will be expected to follow the conventions of MLA style.

## **Submitting Assignments**

Assignments are due on the date specified in the weekly schedule. **Late assignments will be penalized 5% per day**

waiving an absence of one class meeting (e.g., if you've missed three hours, and need or want to miss another class meeting) discuss these reasons with your instructor within one week of that absence. If your absence is extended and prolonged (over one week of continuous non-attendance), then you should discuss it with your academic advisor in your home faculty, who may require documentation. That advisor may then contact all of your instructors. See also: '**Medical Accommodation Policy**' below.

**Attendance also extends to tardiness.** If you are more than 20 minutes late, you will be penalized an hour of attendance. Please make every effort to be on time as late entry can disrupt the flow of discussion in our class. Early departures from class, which have not been previously arranged with the instructor, will also be counted as an absence. If you leave during the break, you will be docked an hour of attendance.'

**Note:** a class meeting missed in order to write a test, exam, or other form of 'make-up class' in another course will count as non-attendance, and will attract penalties as defined above if applicable. Instructors at the University of Western Ontario shall not require a student to write a make-up test or similar at times which conflict with that student's other scheduled class times. If you are asked or 'required' to do this, you should immediately contact an academic counsellor in your

database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement currently Western and Turnitin.com <http://www.turnitin.com>.”

*Note: In this course you will be required to submit an electronic copy of the final version of each of your essays to turnitin.com through your section’s OWL HomePage.*

## Academic Accommodation

*Note: the official Western Accommodation Policy appears below. This is in effect but may be modified temporarily by the university during the academic year as conditions change.*

Senate language requires all requests for accommodation for a grade component of 10% or more to go to academic counselling. That same section, however, allows for (and encourages) instructors to deal directly with accommodation requests for grade components less than 10%. Here’s the relevant Senate language:

“Accommodation by Instructor for work worth less than 10% of the overall grade in a course: Instructors are encouraged, in the first instance, to arrange participation requirements and multiple small assignments in such a way as to allow students some flexibility. A student seeking academic accommodation for any work worth less than 10% must contact the instructor or follow the appropriate Department or course specific instructions provided on the course outline.

In arranging accommodation, instructors will use good judgment and ensure fair treatment for all students. Instructors must indicate on the course outline how they will be dealing with work worth less than 10% of the total course grade. In particular, instructors must indicate whether medical documentation will be required for absences, late assignments or essays, missed tests, laboratory experiments or tutorials, etc. Where medical documentation is required, such documentation must be submitted by the student directly to the appropriate Faculty Academic Counselling/Dean’s office, who will make the determination whether accommodation is warranted. Given the University’s Official Student Record Information Privacy Policy ([https://www.uwo.ca/univsec/pdf/academic\\_policies/general/privacy.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/general/privacy.pdf)), **instructors may not collect medical documentation.**”

## Medical Accommodation Policy

“The University recognizes that a student’s ability to meet their academic responsibilities may, on occasion, be impaired by medical illness. Illness may be acute (short term), or it may be chronic (long term), or chronic with acute episodes. The University further recognizes that medical situations are deeply personal and respects the need for privacy and confidentiality in these matters. However, in order to ensure fairness and consistency for all students, academic accommodation for work representing 10% or more of the student’s overall grade in the course shall be granted only in those cases where there is documentation indicating that the student was seriously affected by illness and could not reasonably be expected to meet their academic responsibilities.

Documentation shall be submitted, as soon as possible, to the appropriate Dean’s of

retained in the student's file and will be held in confidence in accordance with the University's Official Student Record Information Privacy Policy. Once the petition and supporting documents have been received and assessed, appropriate academic accommodation shall be determined by the Dean's Office in consultation with the student's instructor(s). Academic accommodation may include extension of deadlines, waiver of attendance requirements for classes/labs/tutorials, arranging Special Exams or Incompletes, re-weighting course requirements, or granting late withdrawals without academic penalty. Academic accommodation shall be granted only where the documentation indicates that the onset, duration, and severity of the illness are such that the student could not reasonably be expected to complete their academic responsibilities. (Note – it will not be sufficient to provide documentation indicating simply that the student “was seen for a medical reason” or “was ill.”)

Whenever possible, students who require academic accommodation should provide notification and documentation in advance of due dates, examinations, etc. Students must follow up with

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- James Tyner, “At a Barbecue for R.C. One Week after He Is Out of Iraq” (pg. 403)

Grammar: Nouns, Pronouns and Verbs

- Chapters 6-8 of *The Canadian Writer’s Handbook*

Activities:

Free Verse Poem Workshop (mandatory draft)

### **Week 3: The Elements of Narrative (Jan 24<sup>th</sup>)**

Readings:

Online reading: John Cheever, “The Reunion”

*Write Moves: A Creative Writing Guide and Anthology:*

- “Character and Setting” (pg. 93)
- “Scene, Exposition and Reflection” (pg. 106)
- Arlan Cashier, “Lost Sweater” (pg. 248)
- Michael Crummey, “Bread” (pg. 261)

Grammar: Adjectives and Adverbs

- Chapters 10 and 11 of *The Canadian Writer’s Handbook*

**\*\*Assignment 1: Free Verse Poem Due\*\***

### **Week 4: Writing Stories (Jan 31<sup>st</sup>)**

Readings:

OWL Online reading: Ira Sher, “The Man in the Well”

*Write Moves: A Creative Writing Guide and Anthology:*

- “Writing Stories” (pg. 156)
- Denis Johnson, “Steady Hands at Seattle General” (pg. 269)
- Jeanette Winterson, “The Three Friends” (pg. 411)

Grammar: Sentences

- Chapters 3 and 4 of *The Canadian Writer’s Handbook*

Activity:

Flash Fiction Workshop (mandatory draft)

### **Week 5: Voice and the Ethics of Storytelling (Feb 7<sup>th</sup>)**

Readings:

Online reading: David Sedaris, “A Plague of Tics” **ry(A%p6RPFHSJw&e\$**

*Write Moves: A Creative Writing Guide and Anthology:*

- “Voice and Perspective” (pg. 119)
- Bethany Yeager, “Divorce” (pg. 413)
- Joy Harjo, “Suspended” (pg. 280)





Activity:

Capstone Presentations

**Week 10: Capstone Presentations/Poetic Community/Publication (March 21<sup>st</sup>)**

Activity: