

Note: a class meeting missed in order to write a test, exam, or other form of Ômake-up class another course will count as non-attendance, and attract penalties as defined above if applicable. Instructors at the University of Western Ontario shall not require

Students who are in emotional/mental distress should refer to Health and Wellness <http://www.uwo.ca/uwo.com/mentalhealth> for a complete list of options about how to obtain help. Immediate help in the event of a crisis can be had by phoning 519.661.3030 (during class hours) or 519.433.2023 after class hours and on weekends.

Support Services

Registrarial Services <http://www.registrar.uwo.ca>

Student Support Services <https://student.uwo.ca/psp/heprdweb/?cmd=login>

Services provided by the USOC <http://westernusc.ca/services/>

Academic Support and Engagement <http://www.sdc.uwo.ca/>

Class Meeting Schedule

- January 13 Introduction
(with reference to Rude and Eaton, Chapters 1 and 2)
- January 20 Thinking about Readers and Writers; Marking Paper Copy
(Rude and Eaton, Chapters 2, 3, 4)
Assignment 1 (Newsletter: copyedit) assigned
- January 27 Editing for Consistency Assignment 1 due (10%)
(Rude and Eaton, Chapters 7, 8)
Assignment 2 (Chapter: copyedit and style sheet) assigned
- February 3 Editing for Correctness: Spelling and Grammar
(Rude and Eaton, Chapters 9, 10)

