

Dennetment of Faglick and Writing Studies

2292F: Well-

## **Assignment Format**

All assignments must be typed in Times New Roman 12pt font; make sure that prose assignments are double-spaced and that poetry assignments are single-spaced. All assignments must have your name, course name, section number, and the instrue on the first page. Whenever using sources in a paper, you will be expected to follow MLA style.

## **Submitting Assignments**

Assignments are due on the date specified on their corresponding guidelines. Late assignments will be **penalized 5% per day unless I have granted you an extension**. You must request extensions <u>ahead</u> of the due date; they are not automatic, nor will they be granted retroactively.

In this course, you will submit the final version of all written assignments electronically (*Doc files only*), through OWL, to Turnitin.com. No hard copies are required. Do not fax or email assignments; do not drop off assignments anywhere on campus. Also, be aware that you are responsible for keeping copies of all assignments submitted.

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