

Must contribute something meaningful
Must support your opinion with sufficient reasons or evidence;
Must display good grammar and organization.

Postings should not:

Contain disrespectful, insulting, or offensive language;
Be excessively long or excessively short;

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comment ´

Note that attendance as defined in this section is mandatory in this course. Failure to meet the minimum posting requirements for any week in which there is graded discussion will result in your final grade in this course being reduced by 2.5% relative to a maximum reduction of 10%.

Evaluation

NOTE: In this course all assignments will be in, and submitted in, electronic format. Working documents (i.e. everything below other than your final, complete Portfolio) must be in Word (either .doc or .docx extension), to allow comments/editing etc. Pdfs, zipped/compressed files, other formats are not acceptable. Submission links will be provided. Your final complete Portfolio may be in any accessible electronic format (Word, pdf, webbased) you choose.

Your final grade in Writing 4998 will be arrived at as follows.

Assignment 16 New Material: 30% of your final grade will be based on an evaluation of a new essay (or equivalent project), approximately 2000 words, that you will write during the term and submit (final version) as part of your Portfolio.

This portion of your grade will be allocated as follows:

New Work -- Proposal: write a brief (around 500 words) proposal in which you propose the general subject, specific topic, and thesis of research (if applicable) for your new project. (5%)

New Work -- Interim Draft: write a provisional but complete draft of your new project.

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New Work -- Final: submit the final version of your project in your Portfolio, at the end of term. The project will be graded both on its own merits (15%), and as part of the PWP evaluation (see above).

Assignment 26 Revised piece of Discursive/Expository Prose (e.g. academic essay) select one of your academic essays, or some other piece of discursive (i.e. expository, not creative writing) writing, and revise/improve it for inclusion in your final Portfolio (this exercise will incorporate peer review – a comparative analysis of the original and revised versions) 15% (grade will be based on the piece as included in your final Portfolio).

Assignment 36 The Writing Portfolio : 55% of your final grade will be based on an evaluation of this set of materials that evaluation will take into account the overall effectiveness of the portfolio (given its intended purpose), the design and presentation of the portfolio, and improvements made to specific items of content throughout the term as a result of revision Your provisional complete portfolio will be *peer reviewed

(*Peer Review) Participation in peer review [as instructed] in each assignment for which a peer review component is specified is **mandatory**. Students who do not submit a complete draft for peer review as scheduled **and** participate in peer review **will lose 10%** from the earned grade for that assignment. **Completeness** here means that the draft you submit is complete enough to allow meaningful comment by other students. By participating in peer review you gain other students' comments and have a Q R S S R U W X Q L W \ W R R I I in the Portfolio (at the end of the term) F O U L W L F L V P ¶ others)

Class Schedule

Week 1/Sept 9-13: * H Q H U D O , Q W U R G X F W L R Q W R W K H μ 3 U R I H V V L R Q D O : U L V

Begin to collect a broad selection of your writing and other artefacts.

For Week 2

Read Chapters 1 and 2 of the Portfolio text, and take a look at *some of the sample student portfolios on the 'Student Portfolio' page*. Review a few of them, making brief notes on type, design, and content. These notes will be the basis for your **Week Two Discussion Topic contributions**.

Week 2/Sept 16-20: , Q W U R G X F W L R Q W R W K H μ 3 U R I H V V L R Q D O : U L V
Portfolio Identity
(Portfolio text Chapters 1 and 2)

For Week 3

Week 3 Discussion Topic assignment Do Assignment 1 on page 29 of the Portfolio text (Skills Inventory), creating one or two paragraphs about your skills; these notes will be the basis for

your Week 3 Discussion contribution. Note that the Assignments themselves are not formal, nor are they graded (other than in relation to your participation in this Discussion).

Read Chapter 3 in the Portfolio text

Week 3/Sept 23-27: [Portfolio Contents, Design, and Structure \(Portfolio text Chapter 3\)](#)

Proposal for 'New Work' (5% of final grade) due Friday of Week 3 (September 27)

Read Chapters 4 and 5 in the Portfolio text

Week 4/Sept 30
Oct 4 [The Electronic Portfolio \(Portfolio text Chapter 5\)](#)

For Week 5

Using Assignments 1 and 2 (Portfolios, pages 48) as a guide, post up your (still preliminary!) thoughts on the design, and (especially) the theme/metaphor for your portfolio, and a (provisional) table of contents. [Week 5 Discussion Topic assignment](#).

Week 5/Oct 7-11: [Revising for Portfolio Quality](#)

For Week 8

Week 8 Discussion Topic assignment Do Assignment on page
79 of the Portfolio Text: Design Considerations and

General Course Policies

Medical Accommodation Policy

Western has a comprehensive policy covering requests for accommodation by students who are not registered with Student Accessibility Services. All students should review

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http://www.westerncalendar.uwo.ca/PolicyPages?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_12

In Writing courses, students covered by this policy who are seeking academic consideration must proceed as follows.

Y t k l p i ' U w f l g u ' D c u l e ' R q l e { : students seeking academic consideration on medical or any other grounds for any missed tests/exams, class attendance/participation components, or late or missed assignments must either initiate a Self-Reported Absence (for a grade component worth up to 30% of their final grade, but excluding final exams scheduled during the exam period) or apply in person to the Academic Counselling or Undergraduate office of their home Faculty and provide a Student Medical Certificate (SMC) or other supporting documentation as required in accordance with official Western policy (linked above).

Students seeking academic consideration must communicate with their instructors no later than 24 hours after the end of the period covered by either:

- i. A Self-Reported Absence, or
- ii. Academic consideration supported by the Academic Counselling Office.

Exception: in Writing Studies courses, a student seeking academic accommodation on non-medical grounds for any missed in-class tests/exams, class attendance/participation components, or late or missed assignments worth less than 10% of a final grade may first consult directly with her or his instructor, who will in his or her discretion elect either to make a decision on the request directly or instruct the student to follow the procedures set out in **W r i t i n g ' U w f l g u ' D c u l e ' R q l e {**.

Please note that individual instructors will not under any circumstances accept or read medical documentation directly offered by a student, whether in support of an application for accommodation on medical grounds or for related reasons (e.g. to explain an absence from class which may result in a grade penalty under course). All medical documentation must be submitted to the Academic Counselling or

Students who are or who feel they should be covered under Student Accessibility Services should review Western policy here:

http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_10

Students who are in emotional/mental distress should refer to MentalHealth@Western: (<https://www.uwo.ca/health/>) for a complete list of options about how to obtain help.

Scholastic Offences

"Scholastic Offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site: <http://www.uwo.ca/univsec/handbook/appeals/scholoff.pdf>

When you take an idea, or a passage of text from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence.

The University of Western Ontario has purchased Turnitin.com commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking are included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>)

Prerequisites

The University Senate requires the following statement to appear on course outlines:

"If you are granted Special Permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites."

The prerequisite for registration in this course is successful completion of at least two (2) half-courses in Writing at the 2200 level or above, or Special Permission of the department.