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Final Course Grades:

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Medical Accommodation Policy

Note

will

will
shall not require

your

Attendance also extends to tardiness. _____

Late Assignments Policy

will be penalized 5% per day – including weekends and holidays – unless

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Important: you are responsible for keeping a copy of all assignments you submit.

Classroom Policy

Note: In this course, the final versions of your assignments must be submitted electronically to [turnitin.com](https://www.turnitin.com) through your section's Sakai HomePage. Your instructor will provide you with further information and instructions on this procedure.

Prerequisites

Week Seven **Writing Persuasive Messages**
Oct. 29 **Locker/Findlay, Chapter 9**
 Quiz 2: Punctuation (5%)

Week Eight **Writing Persuasive Messages**
Nov. 5 **Locker/Findlay, Chapter 9**