



students through Adobe. Subscriptions can be purchased, and software can be downloaded for a modest monthly cost.

**STUDENTS SHOULD EXPECT TO PRODUCE THEIR OWN DIGITAL IMAGE CAPTURE FILES DURING THE TIME-FRAME OF THE COURSE. SUBMISSION OF IMAGES FROM A PREVIOUS**

field of approaches to photography and are presented with productive evaluative modes of interpretation.

This course will primarily involve the production of photographic exercises and projects. Students will gain transferable photographic skills necessary for further study, employment, community involvement and/or other activities.

The course will deliver online tutorials in digital photography and post-production through OWL lesson pages. Video tutorials will be posted in the class portal. The online platform will allow students enrolled2 (be p)7-6.4 (sdent)-1.1 (,)-1.1 ( 6.3 TT0 1 T.9 ( )J\*[(s)- ( )J11.04 -0 c (t)-13.2 (4 (sdent)-cc

See separate detailed Weekly Schedule posted in Owl syllabus section

Below is the evaluation breakdown for the course. This breakdown is subject to change\*. Any deviations will be communicated.

Weekly Assignments	7 projects	10% each	Due Tuesdays by 11pm (most) weeks
Reading Assignments	Reading responses	10%	Due Oct 24th

Students should check the OWL site every 24 – 48 hours

Students should email their instructor(s) using [kwood@uwo.ca](mailto:kwood@uwo.ca)

Emails will be monitored daily; students will receive a response in 24 – 48 hours (except weekends)

Students should post all course-related content on the discussion forum so that everyone can access answers to questions

All resources will be posted in OWL

Western students are expected to follow the [Student Code of Conduct](#). Additionally, the following expectations and professional conduct apply to this course:

Students are expected to follow online etiquette expectations provided on OWL

media such as photography, video and sound. It includes work subsequently manipulated or transferred between different media, as well as self-plagiarism – work submitted for assignments previously produced and graded for another course. Similar to textual plagiarism, all student work involving the visual or aural work of others must be appropriately cited/identified whether in print or orally. Failure to do so will lead to similar academic penalties as those identified in Western’s Academic Calendar.

[https://www.western.edu/academic-integrity/academic-integrity-policy/academic-integrity-policy-2013-2016](#)

**Student Conduct:**

All students will conduct themselves in a manner that will be consistent with the maturity and academic integrity expected of university students. Student conduct shall be consistent with the general laws of the community and with University regulations. Students shall show regard and respect for the rights, safety, and property of all members of the University community and are expected to act in a responsible manner within the University and the community at large.

[https://www.western.edu/academic-integrity/academic-integrity-policy/academic-integrity-policy-2013-2016](#)

material, they can contact Western's Academic Support & Engagement department. <http://academicsupport.uwo.ca/>

#### **Documentation from Student Health Services**

At the time of illness, students should make an appointment with a physician/nurse practitioner at Student Health Services. During this appointment, request a Student Medical Certificate from the Physician/Nurse Practitioner.

#### **Documentation from Hospital Urgent Care Centres or Emergency Departments**

Students should request that an SMC be filled out. Students may bring this form with them, or request alternative Emergency Department documentation. Documentation should be secured at the time of the initial visit to the Emergency Department. Where it is not possible



**Permission re: Promotion :**

You grant permission for Western University to reproduce your name, information describing your artwork, representations of your work and any other information you have provided for the purpose of display, promotion and publicity either now or in the future.

By installing your artwork in the John Labatt Visual Arts Centre, you grant Western University an irrevocable, perpetual, royalty-free world-wide licence to photograph your artwork and use such photograph(s) for the promotion of your artwork and/or Western University, including, without limitation, advertising, display, editorial, packaging, promotion, television, social media, the Department of Visual Arts website, flickr, Twitter, Instagram etc.). Students wishing to not have their work photographed should not exhibit it in the Visual Arts Centre, Artlab Gallery or Cohen Commons. As the area is open to the public, students, faculty, staff and other visitors will not be prohibited from photographing your artwork while on exhibit at the John Labatt Visual Arts Centre.

You otherwise retain all ownership in your artwork.

**Artwork Installation Liability Release:**

You understand that the area where your artwork will be hanging or displayed is unsupervised and is in a part of the building that may be open to the public, day and evening, whether or not the building is open. Western University accepts no responsibility for damage to, or loss of, artwork at any time while on display or while being transported to or from the John Labatt Visual Arts Centre. By displaying your artwork in the John Labatt Visual Arts Centre, you accept all risk of loss or damage to your artwork. Western University does not provide insurance for the artwork on exhibition. If you wish to insure artwork, it is your responsibility to do so.

**Removal:**

Western University reserves the right to dispose of artwork not picked up by April 15th of each year.

**Support Services :**

There are various support services around campus and these include, but are not limited to: Registrarial Services <http://www.registrar.uwo.ca>

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regarding health and wellness-related services available to students may be found at <http://www.health.uwo.ca/>.

If you are in emotional or mental distress should refer to Mental Health Support at Western <http://www.uwo.ca/uwocom/mentalhealth/>

## VISUAL ARTS STUDIO