Western University
Visual Arts Department

Course: SA 2620B
Section: 001

x Unless specifically given as an activity to be completed in class, all assignments must be worked on outside class time. Progress on all projects must be shown in-class for in-progress feedback. Assignments not seen in progress by the instructor will not be accepted for grading   , resulting in a loss of a project's percentage in the year end mark.

x Assigned Readings: Course readings will be made available on OWL. They should be read before each reading discussion.

x Critiques: There will be a critique for each of the main projects. A significant part of each student's mark will be decided by the effectiveness of the approach they employ to present their work at their critique. The critiques are intended for you to respond to your peers' work and to your own. It is not a platform for the instructor to speak solely, everyone is to be involved. Learning to analyze one's own work and the work of others is an extremely important skill for any artist to develop. PARTICIPATION IN ALL CRITIQUES IS MANDATORY. Missing a critique without prior consultation will automatically result in a 0 (zero) grade for that Project.

x Due Dates: Students are responsible for making themselves aware of all assignments and due dates. Students are expected to complete all assignments by due dates for critique. Failure to complete assignments or present completed work in scheduled critiques without prior consultation with the instructor will result in a failing grade. With prior discussion, students can hand in late work with 2% per day deducted from the assignment (Monday to Friday, weekend considered one day). No late work) ot (es)8 / 2.6 (ng 1 s1o.6 h7457 0 Td (B2.6 (or)-5.9 (Td [2.6 (gT(ed)10.5 (,2 (en)10.5 7e

Students may contact the instructor for additional assistance or critique of work, either in class, or outside class during my office hours by appointment.

Unless specifically given as a homework project, all assignments must be worked on in class. Assignments not seen in progress by the instructor will result in a loss of marks. See grading rubric for more information on how studio assignments will be evaluated.

WINTER TERM

Studio Assignments:
This is a general overview of the studio assignments for this course. Assignment directives will be detailed in class with key concepts and objectives explained and illustrated through examples.

Project	Value	Due Date

- x Wash your hands thoroughly when you are finished working. Use a good hand cream after washing with soap, in order to prevent damage to your skin's natural defensive barrier.
- x Never pour paint or painting materials into the sink   , as this will cause clogging. Leftover acrylic paint can be saved in airtight containers,

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POLICIES:

Prerequisite Checking :
You are responsible for ensuring that you have successfully completed all course prerequisites and that you have not taken an antirequisite course. Lack of prerequisites may not be used as basis of appeal. If you are not eligible for a course, you may be removed from it at any time, and you will receive no adjustment to your fees. These decisions cannot be appealed.

Plagiarism :
Plagiarism, which may be defined as "The act or an instance of copying or stealing another's words or ideas and attributing them as one's own," will not be tolerated. (Citation excerpted from Black's Law Dictionary, 1999, 7th ed., p. 1170). This includes presenting the visual or aural work of another creator as your own. Visual or Aural Plagiarism may involve both hand-based media such as drawing, painting, printmaking and sculpture, as well as digital media such as photography, video and sound. It includes work subsequently manipulated or transferred between different media, as well as self-plagiarism – work submitted for assignments previously produced and graded for another course. Similar to textual plagiarism, all student work involving the visual or aural work of others must be appropriately cited/identified whether in print or orally. Failure to do so will lead to similar academic penalties as those identified in Western's Academic Calendar.

Student Conduct : All students will conduct themselves in a manner that will be consistent with the maturity and academic integrity expected of university students. Student conduct shall be consistent with the general laws of the community and with University regulations. Students shall show regard and respect for the rights, safety, and property of all members of the University community and are expected to act in a responsible manner within the University and the community at large.
https://www.uwo.ca/univsec/pdf/academic_policies/appeals/code_of_conduct.pdf

Academic Sanctions : In instances of non-payment of prescribed tuition and other fees, the University shall seal the academic record. When an academic record is sealed, the student will not be able to: a) view grades; b) register in future courses; c) receive transcripts or a degree diploma; d) obtain admission or readmission.

The above prohibitions shall be in force until such time as indebtedness to the University, including payment of fee for removal of the seal, has been cleared to the satisfaction of the University.

Note that if a student is consistently absent from a 3-hour class for 1 hour, they will exceed the 15% cutoff and be debarred; assignments may stop being accepted and such assignments will receive a mark of 0 (zero)

Religious Accommodation:
Students should consult the University's list of recognized religious holidays, and should give reasonable notice in writing, prior to the holiday, to the Instructor and an Academic Counsellor if their course requirements will be affected by a religious observance. Additional information is given in the Western Multicultural Calendar.

Electronic Devices:
During Exams: Unless you have medical accommodations that require you to do so, or explicit permission from the instructor of the course, you may not use any electronic devices during any tests, quizzes, midterms, examinations, or other in-class evaluations.
During Lectures and Tutorials: Although you are welcome to use a computer during lecture and tutorial periods, you are expected to use the computer for scholastic purposes only, and refrain from engaging in any activities that may distract other students from learning. From time to time, your professor may ask the class to turn off all computers, to facilitate learning or discussion of the material presented in class. Unless explicitly noted otherwise, you may not   make audio or video recordings of lectures   – nor may you edit, re -use, distribute, or re-   broadcast any of the material posted to the course website.

Normal Building Access (September 1st to April 30th) (Subject to change)   :

The John Labatt Visual Arts Centre will be closed at 10:00pm each night Monday to Friday. There will be no after-hour access for undergraduate students. The Centre is open weekends 12:00pm-5:00pm unless otherwise posted; access by side entrances only. Students should be prepared to vacate the building promptly at 10:00pm and 5:00pm. You must also sign-in with the building monitors when working in the workshop areas outside of regular office hours.

Permission re: Promotion:

You grant permission for Western University to reproduce your name, information describing your artwork, representations of your work and any other information you have provided for the purpose of display, promotion and publicity either now or in the future.

By installing your artwork in the John Labatt Visual Arts Centre, you grant Western University an irrevocable, perpetual, royalty-free world-wide licence to photograph your artwork and use such photograph(s) for the promotion of your artwork and/or Western University, including, without limitation, advertising, display, editorial, packaging, promotion, television, social media, the Department of Visual Arts website, flickr, Twitter, Instagram etc.). Students wishing to not have their work photographed should not exhibit it in the Visual Arts Centre, Artlab Gallery or Cohen

Support Services :
There are various support services around campus and these include, but are not limited to:
Registrarial Services http://www.registrar.uwo.ca
Student Support Services https://student.uwo.ca/psp/heprdweb/?cmd=login
Services provided by the USC http://westernusc.ca/services/
Academic Support and Engagement http://www.sdc.uwo.ca/

Students who are in emotional/mental distress should refer to Health and Wellness
http://www.uwo.ca/uwocom/mentalhealth/ for a complete list of options about how to obtain help.
Immediate help in the event of a crisis can be had by phoning 519.661.3030 (during class hours)
or 519.433.2023 after class hours and on weekends.

Health and Wellness:
Western offers a variety of counselling services and several mental health resources for students.
If you or a friend are feeling overwhelmed, confused or unsure of your mental health state, please
don't ignore it. There are steps you can take to help yourself or help others. Western provides
several on-campus health-related services to help engage in healthy living while pursuing your
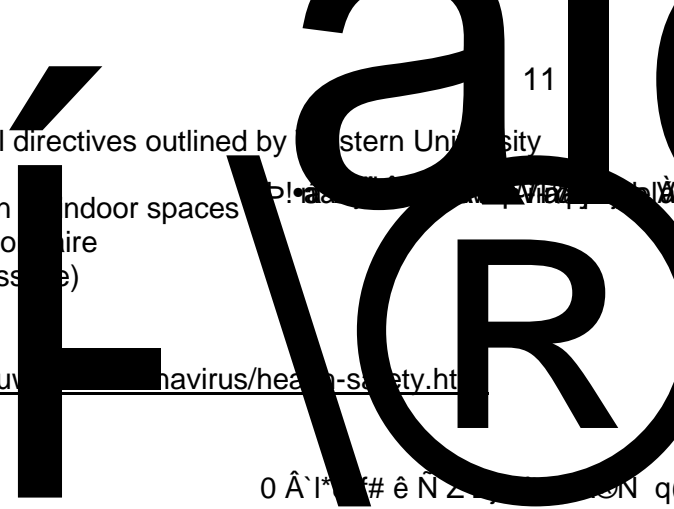degree. For example, to support physical ac2.6 (s)-2 (t)4.745e0(a)10.5 (f)4.3 (r)-6 (i)2.7 (end a)10.5 (r)-5/ o

University Health and Safety Measures

- x The Department of Visual Arts will be adhering to all directives outlined by Western University and the MLHU. These include:
  - o requiring a non-medical, 3-layer face mask in all indoor spaces
  - o completing the daily return to campus questionnaire
  - o practicing physical distancing (6ft) (when possible)
  - o frequent handwashing
  - o staying home if feeling unwell
- x Up-to-date guidelines can be found at: https://www.uwo.ca/coronavirus/health-safety.html

Building Safety Measures

- x Food and Drink: are not permitted in the classroom

- x At the end of each class, remove work-in-progress from easels and store these works in the painting racks.
- x <u>Take home all completed graded work.</u>
- x Wash orange rods thoroughly with soap and water finish the work. Use a good hand cream after