

**AH 2600G**

The University of Western Ontario  
Department of Visual Arts



period) for which they are seeking academic consideration (eg. no late penalties for assignments, alternative arrangements for missed assignments). The self-reporting portal may not be used for consideration for work worth more than 30% or for final exams or mid-terms scheduled during the exam period.

### **CITATION STYLE GUIDELINES**

The Department of Visual Arts adheres to Chicago Manual of Style guidelines. Please refer to the Writing Support Centre, <http://www.sdc.uwo.ca/writing>, or visit these links:

1. <https://www.chicagomanualofstyle.org/home.html>
2. [https://owl.purdue.edu/owl/research\\_and\\_citation/chicago\\_manual\\_17th\\_edition/cmos\\_formatting\\_and\\_style\\_guide/chicago\\_manual\\_of\\_style\\_17th\\_edition.html](https://owl.purdue.edu/owl/research_and_citation/chicago_manual_17th_edition/cmos_formatting_and_style_guide/chicago_manual_of_style_17th_edition.html)

## COURSE ASSIGNMENTS & EVALUATION SCHEDULE

### **Article Summaries**                      **15% (2 x 7.5%)**                      **January 18 and 25**

You are required to write three summaries due on Weeks 2, 3 and 4. Summaries should be a maximum of 500 words or two pages double-spaced. In each summary you should focus on one key term used by the author(s), providing one direct quote in which the term is used, as well as your own discussion of its significance. The summaries must be written in paragraph form and submitted before the beginning of the class in which the text is discussed.

### **Weekly Quizzes**                      **20% (10 x 2%)**                      **Ongoing**

Classes on and between Weeks 2–11 will be followed by short quizzes on the lectures. These will be short answer questions worth 5% each. The quiz will be available immediately following the class until Friday at 11:59 PM of the same week. *If you do not write the quiz during this window you will receive a 0%.* It is advisable to do these as early as possible to avoid forgetting either the material or the quiz entirely.

### **Short Essay**                      **25%**                      **March 1**

For this assignment you will write a **3–5 page** essay that focuses on one artwork by an artist of your choosing that reflects or explores one key term from the class readings. You are welcome to choose any work of art, but remember that it is your responsibility to demonstrate how the key term of your choosing is related to the artwork. You must use a minimum of one course reading and provide one direct quote with proper citation.

### **Final Essay**                      **30%**                      **April 12**

For this assignment you will write a **4–8 page** essay that focuses on one artist or art historian that explores their methodology in either theoretical or practical terms, or both. You are welcome to choose any artist or art historian, but you must choose someone different than who you wrote on for your Short Essay. It is your responsibility to demonstrate their methodology through a direct analysis of two or three works (for an artist this is likely to be an artwork but may also appear in their writing if they have writings and the same goes for art historians). You must use a minimum of two course 0 612 792 re



enough elaboration and enough connections made between ideas to permit a reader to understand the point of the text. Regarding research, an insufficient number secondary sources pertaining to the topic has been consulted but proper citation has been used.

**50-59 (Marginal, D)**

The writing shows less than adequate engagement with the topic and with the material covered by the course. The writing is a less than adequate summary of sources and/or is considerably off-topic. Written facts are stated inaccurately or ambiguously; the writing style is difficult to follow; there is insufficient elaboration to permit reader's comprehension of relations among ideas; little judgment is shown in selecting detail for inclusion in the text. Regarding research, few secondary sources pertaining to the topic have been consulted; proper citation may or may not have been used.

**Below 50 (Unacceptable, F)**

The writing demonstrates a failure to comprehend the topic. Written material is disorganized and unintelligible. The work clearly does not meet the minimal

## **Western University Visual Arts Department**

### **POLICIES**

#### **Student Conduct:**

All students will conduct themselves in a manner that will be consistent with the maturity and academic integrity expected of university students. Student conduct shall be consistent with the general laws of the community and with University regulations. Students shall show regard and respect for the rights, safety, and property of all members of the University community and are expected to act in a responsible manner within the University and the community at large.

#### **Normal Building Access (September 1st to April 30th) (Subject to change):**

The John Labatt Visual Arts Centre will be closed at 10:00pm each night Monday to Friday. There will be no after-hour access for undergraduate students. The Centre is open weekends 12:00pm-5:00pm unless otherwise posted; access by side entrances only. Students should be prepared to vacate the building promptly at 10:00pm and 5:00pm. You must also sign-in with the building monitors when working in the workshop areas outside of regular office hours.

For the 2020-2021 academic year the John Labatt Visual Arts Centre will be available by card access only for students who have in-person classes in the building.

#### **Gender Neutral Bathrooms**

Middlesex College does not have specifically gender-neutral bathrooms. There are two gender neutral bathrooms in the JLVAC. One is located in the Artlab and is open only during Artlab hours. A second single stall gender neutral bathroom can be found on the

evening, whether or not the building is open. Western University accepts no responsibility for damage to, or loss of, artwork at any time while on display or while being transported to or from the John Labatt Visual Arts Centre. By displaying your artwork in the John Labatt Visual Arts Centre, you accept all risk of loss or damage to your artwork. Western University does not provide insurance for the artwork on exhibition. If you wish to insure artwork, it is your responsibility to do so.

**Removal:**

Western University reserves the right to dispose of artwork not picked up by April 15th of each year.

**Attendance:**

Under university regulations, if someone misses more than 15% of their classes (*15% is equivalent to missing 8 hours of Lecture and/or Studio Lab, due to absence or lateness, or a combination of both, per semester*) without written corroboration for health or bereavement, students can be debarred from participation in final evaluations and/or assignments.

*Note that if a student is consistently absent from a 3-hour class for 1 hour, they will exceed the 15% cutoff and be debarred; assignments may stop being accepted and such assignments will receive a mark of 0 (zero).*

**Prerequisites:**

You are responsible for ensuring that you have successfully completed all course prerequisites and that you have not taken an antirequisite course. Lack of prerequisites may not be used as basis of appeal. If you are not eligible for a course, you may be removed from it at any time, and you will receive no adjustment to your fees. These decisions cannot be appealed.

**Plagiarism:**

be tolerated.  
th ed., p. 1170). This includes presenting the visual or aural work of another creator as your own. Visual or Aural Plagiarism may involve both hand-based media such as drawing, painting, printmaking and sculpture, as well as digital media such as photography, video and sound. It includes work subsequently manipulated or transferred between different media, as well as self-plagiarism work submitted for assignments previously produced and graded for another course. Similar to textual plagiarism, all student work involving the visual or aural work of others must be appropriately cited/identified whether in print or orally. Failure to do so will lead to similar academic penalties as those Academic Calendar.

**Quizzes**

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating

**Academic Sanctions:**

In instances of non-payment of prescribed tuition and other fees, the University shall seal the academic record. When an academic record is sealed, the student will not be able to: a) view grades; b) register in future courses; c) receive transcripts or a degree diploma; d) obtain admission or readmission.



accident report, court order, etc.) to Academic Counselling in their Faculty of registration, in order to be eligible for academic consideration.

Students seeking academic consideration:

Are advised to consider carefully the implications of postponing tests or midterm exams or delaying handing in work

Are encouraged to make appropriate decisions, based on their specific circumstances, recognizing that minor ailments (e.g., upset stomach) or upsets (e.g., argument with a friend) are not normally an appropriate basis for a self-reported absence;

**Must communicate with their instructors no later than 24 hours** after the end of the period covered by either the self-reported absence or SMC, or immediately upon their return following a documented absence

**Are advised that all necessary documentation, forms, etc. are to be submitted to academic counselling within two business days after the date specified for resuming responsibilities.**

Students who experience an unexpected illness or injury or an extenuating circumstance (48 hours or less) that is sufficiently severe as to temporarily render them unable to meet academic requirements (e.g., attending lectures or labs, writing tests or midterm exams, completing and submitting assignments, participating in presentations) should self-declare using the online Self-Reported Absence portal. This option should be used in situations where the student expects to resume academic responsibilities within 48 hours or less. The following conditions are in place for self-reporting of medical or extenuating circumstances:

1. Students will be allowed a maximum of two self-reported absences between September and April, and one self-reported absence between May and August;
2. The duration of the excused absence will be for a maximum of 48 hours from the time the Self-Reported Absence form is completed through the online portal, or from 8:30am the following morning if the form is submitted after 4:30pm;
3. The duration of the excused absence will terminate prior to the end of the 48 hour period, should the student undertake significant academic responsibilities (e.g., write a test, submit a paper) during that time;