



## SENATE RULES OF ORDER

1. If a quorum is present when the Chair calls the meeting to order, the quorum is presumed to continue until adjournment unless, during the meeting, it is challenged and it is ascertained that a quorum is no longer present.
2. After the Chair has called the meeting to order, only one person may speak at a time, and only after being recognized by the Chair, except as provided below.
3. The Senate agenda is approved by the Operations/Agenda Committee and shall be the order of business unless a motion to amend it is made and adopted. Discussion will be in order on each subject as it comes up on the agenda and may be on any aspect of each subject until a specific motion is introduced.
4. When any member wishes a definite decision on a topic that is not included on the agenda, they may secure recognition from the Chair and make a motion specifying what it is proposed that the Senate decide. Such a motion will be a Notice of Motion that will be referred to the Operations/Agenda Committee or to another appropriate Committee. The Committee will consider the Notice of Motion and report to the next meeting of Senate. If the Committee does not include the motion as a matter of business at the next Senate meeting, the motion will be debated at that meeting if it is duly moved and seconded.
5. The following provisions apply to the consideration of motions and voting at meetings, whether in person or held by virtual means where members can be heard by one another:
  - a)

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- ii. In the event that fewer than the minimum required legal votes are cast, the ballot shall be reissued once. If fewer than the minimum legal votes are cast a second time, the vote shall be held at the next Senate meeting.
  - iii. A tie vote shall defeat the pending motion.
- c) For elections:

