



**REPORT OF THE OPERATIONS/AGENDA COMMITTEE** [Exhibit I]

S.07-154 **Senate Membership: Faculty Constituencies**

It was moved by T. Carmichael, seconded by J. Weese,

That Bruce Welling, elected representative for the Faculty of Law, be granted a leave of absence, and,

That Margaret Ann Wilkinson be elected to serve as his alternate (term July 1, 2007 to June 30, 2008).

That Paul Woodford, elected representative for the Don Wright Faculty of Music constituency, be granted a leave of absence, and,

That Omar Daniel be elected to serve as his alternate (term July 1 to December 31, 2007).

CARRIED

S.07-155 **Revision to the Terms of Senate Committee Memberships**

It was moved by T. Carmichael, seconded by R. Wood,

That the membership terms for the following Senate Committees be revised to start July 1 each year, and that terms of current members who, according to the Terms of Reference will remain eligible to serve, have the option to extend their terms to June 30.

- Honorary Degrees Committee  
[currently November to November]
- Senate Review Board Academic (SRBA)  
[currently December 1 to November 30]
- Senate Committee on Academic Policy and Awards (SCAPA)  
[currently January 1 to December 31]
- Subcommittee on Teaching Awards (SUTA) *[elected by SCAPA]*  
[currently January 1 to December 31]
- Operations/Agenda Committee  
[currently November to November]
- Nominating Committee  
[currently November to November]
- Nominating Subcommittee to Select a Senator from the General Community  
[currently September to September]

CARRIED

S.07-156 **SCUP Terms of Reference**

It was moved by T. Carmichael, seconded by P. Dean,

That the Terms of Reference and Composition of the Senate Committee on University Planning be revised to remove the sentence, "The term of elected members (faculty) is three years, non-renewable."

CARRIED

S.07-157      **SUUPR Terms of Reference**

It was moved by T. Carmichael, seconded by P. Dean,

That the Terms of Reference of the Subcommittee on Undergraduate Program Reviews be revised to include a student member in the review committees for existing undergraduate academic programs, as shown below,

and

That the proposal be reviewed by SUUPR and SCAPA in two years time with the option to ratify or recommend changes to the Operations/Agenda Committee.

**Existing Undergraduate Academic Programs**

To ensure that existing academic programs are reviewed in the context of the Guidelines for Undergraduate Program Review according to a seven-year cycle of regular undergraduate program review for Constituent University and Affiliated University College undergraduate programs.

To oversee reviews of constituent University programs which require the preparation of specific program-focused documentation, including self-appraisal involving faculty and students, and a joint internal-external review by one or more external reviewers and a designated member of SUUPR.

To assign in this regard, to each program being reviewed, one faculty member of SUUPR (who shall not be a member of the unit being reviewed, but should be acquainted generally with the unit's operations) and one student member in Year 2 or above who is not enrolled in a program or module offered by the unit being reviewed (to be selected by SUUPR). The faculty member so assigned shall:

- 1) participate in the undergraduate program review, making sure that full unit documentation, including a self-study involving the participation of faculty, staff and students, is provided to the reviewers, and that appropriate attention is paid to program structure and quality.
- 2) work with external reviewer(s) to ensure that all aspects of undergraduate programming are reflected in the reviewer's (s') report.
- 3) meet with the Chair/Director/Dean of the unit undergoing review and the external reviewer(s), as required.
- 4) once the external reviewers have prepared a report, and the Chair/Director and Dean

FROM:

Five faculty members, ideally at least one of whom has expertise in ethics, appointed by the URB:

- three of whom conduct research involving humans,
- one of whom does not conduct research involving humans,
- one of whom is a representative of an Affiliated University College, appointed on a rotating basis.

TO:

Four faculty members, ideally at least one of whom has expertise in ethics, appointed by the URB:

- three of whom conduct research involving humans,
- one of whom does not conduct research involving humans,
- One faculty member from an Affiliated University College, appointed in consultation with the Principal concerned on a rotational basis (two-year terms).

CARRIED

S.07-159

**Appointment Procedures for Senior Academic and Administrative Officers**

(This item was dealt with following consideration of the SCUP Report and The Report of the *Ad Hoc* Committee on Graduate Education.)

It was moved by J. Weese, seconded by C. Callander,

That Senate approve and recommend to the Board of Governors that Section Q of the *Appointment Procedures for Senior Academic and Administrative Officers* read as follows:

Q. VICE-PROVOST (GRADUATE STUDIES)

Composition of Selection Committee

A committee to select a Vice-Provost (Graduate Studies) shall consist of:

- (a) the Provost & Vice-President(Academic), who shall be Chair
- (b) the Vice-President (Research & International Relations)
- (c) 5 persons elected by Senate, one of whom shall be a Dean and one of whom shall be a Graduate Student

Procedure

1. The Chair shall convene the Committee.
2. The Chair shall undertake negotiations with prospective candidates.
3. The Chair shall report to Senate through the President & Vice-Chancellor.

Terms

The term for the *Vice-Provost (Graduate Studies)* is five years, renewable. In the case of renewal of an appointment where the incumbent takes a Study Leave at the end of the first term, the term of reappointment will be six years

CARRIED

S.07-160

**Composition of the University Research Board (URB)**

Senate was informed that on the list of ex officio members of the University Research Board, the title "Director, Research Ethics" has changed to "Manager, Research Ethics."

S.07-161      **Officers of Convocation**

The Operations/Agenda Committee appointed the following individuals as Convocation Officers for two-year terms (to September 30, 2009):

Philip Doyle - Associate Marshal  
Shannon Honkoop - Assistant Chief Usher

S.07-162      **Timing of Hong Kong Convocation**

In July, on behalf of Senate, the Operations/A

S.07-168

**Vice-Provost (Graduate Studies)**

(This item was dealt with following consideration of the SCUP Report and The Report of the

time, or earlier if there are no registrants, the old module name(s) will be withdrawn.

- c) No new registrations will be permitted in the Minor in International and Comparative Studies. Students registered in the module as of May 2007 will be given the option to graduate with the Minor in International and Comparative Studies until June 2010. At that time, or earlier if there are no registrants, the Minor will be withdrawn.

CARRIED

S.07-174 **Faculty of Health Sciences: Admission Requirements for the Compressed Timeframe BScN Program**

It was moved by M. Milde, seconded by J. Weese,

That for students applying for admission in September 2008, the admission requirements for the Compressed Time Frame Bachelor of Sciences in Nursing program be revised as detailed in Exhibit III, item 4.

CARRIED

S.07-175 **New Scholarships, Awards and Bursaries**

SCAPA has approved on behalf of the Senate the Terms of Reference for the following new scholarships, awards, bursaries and prizes, for recommendation to the Board of Governors through the Vice-Chancellor:

James C. Bristow Alumni Entrance Scholarship (Any Undergraduate Faculty)  
Dorssers Family Kent County Clinical Placement Bursaries (Faculty of Graduate Studies, Health Sciences)  
OTDBASE Distance Fieldwork Bursaries in Occupational Therapy (Faculty of Graduate Studies, Occupational Therapy)  
HBA 1956 Award (Richard Ivey School of Business)  
Barbara Fraser HBA Scholarship (Richard Ivey School of Business)  
C.B. (Bud) Johnston Ontario Graduate Scholarships (F

is MCF3M and MCR3U. The official version of the SCAPA Report to Senate and the web version have been corrected to read as follows:

Six Grade 12U or M courses including Grade 12U English, Biology, Chemistry, and Grade 11 Mathematics (MCF3M or MCR3U). Other applicants should consult the Registrar's Office at Brescia University College.

In addition, the official version will include corrections made at the June Senate meeting to references to Chemistry 1020 or 1023 in the Honors Specialization in Family Studies – BSc (Human Ecology) [page 9] and to Chemistry 1023 in the Specialization in Family Studies – BSc (Human Ecology) [page 10]. These have been revised to read "Chemistry 1050," the course that will replace Chemistry 1020 and 1023 in 2008.

**SENATE COMMITTEE ON UNIVERSITY PLANNING** [Exhibit IV]

S.07-177

**T.R. Meighen Family Foundation Community Nu**



S.07-179 **Name Change from “Nabisco Professorship in Marketing” to “Kraft Professorship in Marketing”**

Nabisco Brands Incorporated, for whom this Professorship was originally named, no longer exists as a legal entity and has been taken over by Kraft Canada.

Effective April 1, 2007, the Professorship will be called the “Kraft Professorship in Marketing”. The original terms of the Professorship, approved in 1985, are unchanged.

S.07-180 **Chairs/Professorships/Fellowships Approved on Behalf of Senate**

The following Chairs/Professorships/Fellowships were approved by SCUP on behalf of Senate:

Name	Year Established	Faculty/School
The CanWest Global Fellowship	2005	Faculty of Information and Media Studies
Daryl T. Bean Professorship in Law and Women’s Studies	2007	Faculty of Law and Faculty of Arts and Humanities
Donald L. Triggs Chair in International Business	2007	Richard Ivey School of Business

**HONORARY DEGREES COMMITTEE** [Exhibit V]

S.07-181 **Honorary Degree Recipients - Autumn Convocation 2007**

Senate received for information the list of honorary degree recipients for Autumn Convocation 2007, detailed in Exhibit V.

**ANNUAL REPORT** [Exhibit VI]

S.07-182 **University Council on Animal Care**

The Annual Report of the University Council on Animal Care, detailed in Exhibit VI, was received for information.

S.07-183 **ANNOUNCEMENTS AND COMMUNICATIONS** [Exhibit VII]

Announcements and Communications, detailed in Exhibit VII, were received for information.

**ADJOURNMENT**

The meeting adjourned at 2:35 p.m.

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P. Davenport  
Chair

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I. Birrell  
Secretary







