

POLICY 8.7 – Vacancies

Policy Category:	Personnel – Select Administrative Group Employees (SAGE)
Subject:	Vacancies
Approving Authority:	Board of Governors
Responsible Officer:	Associate Vice-President (Human Resources)
Responsible Office:	Human Resources
Related Procedures:	
Related University Policies:	
Effective Date:	May 4, 2017
Supersedes:	September 10, 1999 [Previously MAPP 8.9 – Vacancies]

I. PURPOSE

This policy applies to the filling of vacancies in Select Administrative Group Employees (SAGE) positions.

II. POLICY

- 1.00 for the vacant position. Skill, ability and qualifications to perform the requirements of the position shall be the determining factor, except where the skill, ability and qualifications of those SAGE members who apply are relatively equal, in which case the SAGE member with the longer service shall be identified and placed in the vacant position.
 - (b) If there is no SAGE member with the skill, ability and qualifications to perform the requirements of the position, Western may fill the position from any source.