

## POLICY 8.25 – Temporary Assignments

**Policy Category:** Personnel – Select Administrative Group Employees (SAGE)

**Subject:** Temporary Assignments

**Approving Authority:** Board of Governors

**Responsible Officer:** Associate Vice-President (Human Resources)

**Responsible Office:** Human Resources

**Related Procedures:**

**Related University Policies:**

**Effective Date:** May 4, 2017

**Supersedes:** September 10, 1999 [*Previously MAPP 8.36 – Temporary Assignments*]

### I. PURPOSE

This policy outlines arrangements in respect of temporary assignments offered to Select Administrative Group Employees (SAGE) members at Western.

### II. POLICY

- 1.00 If a SAGE member is temporarily assigned to a higher classification for more than two (2) consecutive weeks, he/she shall be compensated at the Minimum rate of the higher classification as determined by Human Resources, or erpositions exceeds ten (10) percent, the member shall receive the rate of the higher classification, or a ten per cent (10%) increase, whichever is greater.

Managerial Association (the "PMA")  
of all PMA policies and PMA o

## **POLICY 8.25 – Temporary Assignments**

- 6.00 If a SAGE member is temporarily assigned to a term position in UWOSA, the member will be covered by the terms and conditions of all SAGE policies and SAGE compensation practices for the duration of the assignment.