POLICY 2.24 - Space Allocation to Retirees

Policy Category: Financial

Effective Date: January 24, 2002

Supersedes: (NEW)

POLICY

1.00 This policy is intended to ensure the

- 2.00 At the time of retirement, a request for space must be made in writing to the Dean (through the Department Chair, where appropriate).
 - 2.01 The retiree must hold a Casual Academic Appointment in order to be eligible for allocation of space.
 - 2.02 Notwithstanding 3.02, the assignment of space to a retiree will be made at the sole discretion of the Dean, for a specific term, under conditions set by the Dean that reflect the operational requirements of the unit.
- 3.00 All space allocations to retirees must be reviewed annually with the Provost as part of each Dean's budget planning process. The reviewew of(h)-12wwi-8.9(l)3.-6.4(o)(i)3.2(s)-8(.)-3. s-6.4(od2(of(b) the continuing contributions of the individual retiree to teaching and/or research.
 - 3.01 The space available for allocation is that within the control of the Dean; no additional
 - 3.02 All recommendations for space allocations to retirees must be submitted to the
 - 3.03 Space allocations to retirees will be for a specified period of time not to exceed one year (12 months), but may be renewed at the discretion of the Dean and the Provost in consideration of 3.00 above.

Provost for approval as part of each Dean's annual budget planning process.

4.00 The policies and practices of the Office of the Vice-President (Research) will take into

space will be allocated to a Dean for use by retirees.