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PROCEDURES FOR POLICY 2.16 - Travel & Expenses Reimbursement

A.1 Funding, Legislation, and Other Restrictions

B.3 Approval Workflow and Roles and Responsibilities .

B8.1

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A.3 Cash Advances

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A.4 References and Contact Information

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- **B.1** Travel Payment Methods
- BI.1 De Bj

BI.2

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B.2 Reimbursement Methods

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B.3 Approval Workflow and Roles and Responsibilities

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B.4 Supporting Documentation

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Expense Report cont.

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PROCEDURES FOR POLICY 2.16 -

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	Canac	la (CAD)	United Sta	ates (USD)	Outside North	America (CAD)
	1-30 days	31+ days	1-30 days	31+ days	1-30 days	31+ days
Breakfast	\$15.00	\$11.25	\$15.00	\$11.25	\$17.00	\$12.75
Lunch	\$20.00	\$15.00	\$20.00	\$15.00	\$28.00	\$21.00
Dinner	\$30.00	\$22.50	\$30.00	\$22.50	\$40.00	\$30.00
Daily Maximum	\$65.00	\$48.75	\$65.00	\$48.75	\$85.00	\$63.75
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C.4 Other Eligible Expenses

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