

Election Procedures

Effective Date: November 16, 2023

Supersedes: September 22, 2022; September 21, 2021; November 19, 2020; November 26, 2016; January 30, 2014

Pursuant to the provisions for membership on the Board of Governors (hereinafter referred to as the Board) as set out in the University of Western Ontario Act 1982 as amended in 1988 and 2016 (hereinafter referred to as the Act) and By-Law No. 1, the following shall be the procedures for election or appointment to the Board.

For purposes of these Election Procedures, “the University” means Western University, excluding the Affiliated University Colleges; and

The “Affiliated University Colleges” means Brescia University College, Huron University College, and King’s University College.

A. THE ELECTION OF FACULTY-AT-LARGE, ADMINISTRATIVE STAFF, UNDERGRADUATE STUDENT, AND GRADUATE STUDENT MEMEBRS

A.1 General

- (1) The University Secretary shall have responsibility for overseeing all aspects of Board elections including engaging and promoting the electoral process, administering elections including voting, ruling on election matters in accordance with these Procedures, and communicating information to the public and candidates.
- (2) The schedule for calling for nominations, publication of candidates' names, and timelines

(13) An election shall not be invalidated by any irregularity which, as determined

(2)

University Secretary shall publish the list of valid nominations on the University Secretariat website within two business days after the close of nominations. The official list shall be organized by constituency with candidates listed alphabetically by last name and with the title and academic/administrative unit of each nominee.

- (3) Balloting will be conducted during a designated period using a secure electronic platform.
- (4) The University Secretary shall publish the names of the successful candidates on the University Secretariat website, as soon as possible after the close of balloting.

A.3.2 Undergraduate Student and Graduate Student Constituencies

- (1) When possible, elections to the Undergraduate and Graduate Student Constituencies are timed to run in conjunction with the University Students' Council (USC) and Society of Graduate Students (SOGS) presidential elections. Calls for nomination will be issued in accordance with the posted Election Schedule. Undergraduate students may be required to submit a bond to the USC, subject to the USC's By-Law #2 – Election Procedures of the University Students' Council.
- (2) A mandatory all-candidates meeting will be scheduled for -cedure -11 0 Td()TjEJ0 n.-d (t)2 (

University Secretary by 4:00 p.m. of the second working day following the date of the letter notifying the candidate of the Appeals Commission's decision that the candidate be disqualified. Where there is inconsistency between the policies and procedures stated in SOGS election regulations and those of the Board, the policies and procedures of the Board shall take precedence and the final authority for resolving all disputes in such matters shall rest with the University Secretary.

- (5) When either the USC or SOGS processes are not employed, candidates will be required to adhere to the campaign requirements and processes

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