

**APPOINTMENT PROCEDURES
FOR SENIOR ACADEMIC AND ADMINISTRATIVE OFFICERS OF THE UNIVERSITY**

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Selection Committees

- E [President & Vice-Chancellor](#)
- F [Provost & Vice-President \(Academic\)](#)
- G [Vice-President \(Operations & Finance\)](#)
- H [Vice-President \(Research\)](#)
- I [Vice-President \(University Advancement\)](#)
- J [Vice-Provost \(Academic Programs\)](#)
- K [Associate Vice-President \(Equity, Diversity & Inclusion\)](#)
- L [Vice-Provost \(Students\)](#)
- M [University Registrar](#)
- N [Vice-Provost \(Academic Planning, Policy & Faculty\)](#)
- O [Vice-Provost \(Graduate & Postdoctoral Studies\)](#)
- P [Vice-Provost and Associate Vice-President \(Indigenous Initiatives\)](#)
- Q [Vice-Provost and Associate Vice-President \(International\)](#)
- R [Deans of Faculties](#)
- S [Associate Deans and Associate Vice-Provosts](#)
- T [Associate Vice-Presidents \(Research\)](#)
- U [Vice-Provost and Chief Librarian](#)

V [University Secretary](#)

Enacted by the Senate (January 19, 2001) and the Board of Governors (January 25, 2001)
Revisions (Board on recommendation of Senate): April 29, 2010

5. The composition of a Selection Committee in no way precludes the appointment of a person not

Except when the Selection Committee recommends reappointment of the incumbent, all senior administrative openings must be advertised internally and externally unless the Selection Committee concerned deems that external advertising is unnecessary and obtains approval from the President to that effect. In those instances where advertising is required, placement of external advertising in "University Affairs" and /or "CAUT Bulletin" will be the responsibility of the Chair of the Selection Committee following the approval of the Provost & Vice-

SELECTION COMMITTEES

E. PRESIDENT & VICE-CHANCELLOR

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Composition of Selection Committee

Pursuant to Section 19(a) of the UWO Act, a committee to select a President & Vice-Chancellor shall consist of:

- (a) 5 members of the Board of Governors, named by the Board
- (b) 5 persons named by the Senate, at least one of whom must be a student

Procedure

- The Chair of the Board of Governors shall convene the Committee.
- The Committee shall select its own Chair.
- The Committee shall determine its own procedure.
- The Chair shall undertake negotiations with prospective candidates.
- Any recommendation of the Committee shall be made in writing signed by at least eight members and delivered to the Board within nine months of the date on which the Board names five members to the committee or the date on which the Board requests the Senate to name five persons to the committee, whichever date is later, and, failing a recommendation within that period, the Board may appoint the President.

F. PROVOST & VICE-PRESIDENT (ACADEMIC)

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Composition of Selection Committee

A committee to select a Provost & Vice-President (Academic) shall consist of:

- (a) the President & Vice-Chancellor, who shall be Chair
- (b) a Vice-President, Dean, or member of Faculty appointed by the President & Vice-Chancellor
- (c) 5 persons elected by the Td ()Tu10391>BDTd (-13.1 (he e.005 Tw 4.-15.3 (a)-3.2 (i7pBDC 0.004 Tc -01c(t)-13.

G. VICE-PRESIDENT (OPERATIONS & FINANCE)

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Composition of Selection Committee

A committee to select a Vice-President (Operations & Finance) shall consist of:

- (a) The President & Vice-Chancellor, who shall be Chair
- (b) a Vice-President, Dean, or member of Faculty appointed by the President & Vice-Chancellor
- (c) 4 persons elected by the Board of Governors, one of whom shall be a member of the administrative staff
- (d) 4 persons elected by the Senate, one of whom shall be a student. Of those elected, no two members of faculty may be from the same Faculty.

Procedure

- The Chair shall convene the Committee.
- The Chair shall undertake negotiations with prospective candidates.
- The Chair shall report to Senate.

Terms

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I. VICE-PRESIDENT (UNIVERSITY ADVANCEMENT)

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K. ASSOCIATE VICE-PRESIDENT (EQUITY, DIVERSITY & INCLUSION)

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M. [UNIVERSITY REGISTRAR](#)

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Composition of Selection Committee

A committee to select a University Registrar shall consist of:

O. VICE-PROVOST (GRADUATE & POSTDOCTORAL STUDIES)

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Composition of Selection Committee

A committee to select a Vice-Provost (Graduate & Postdoctoral Studies) shall consist of:

- (a) the Provost & Vice-President (Academic), who shall be Chair
- (b) the Vice-President (Research)
- (c) 5 persons elected by Senate, one of whom shall be a Dean and one of whom shall be a graduate student

Procedure

- The Chair shall convene the Committee.
- The Chair shall undertake negotiations with prospective candidates.
- The Chair shall report to Senate through the President & Vice-Chancellor

Terms

The term for the Vice-Provost (Graduate & Postdoctoral Studies) is five years, renewable. In the case of renewal of an appointment where the incumbent takes a Study Leave at the end of the first term, the term of reappointment will be six years.

P. VICE-PROVOST AND ASSOCIATE VICE-PRESIDENT (INDIGENOUS INITIATIVES)

Composition of Selection Committee

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A committee to

Q. [VICE-PROVOST AND ASSOCIATE VICE-PRESIDENT \(INTERNATIONAL\)](#)

Composition of Selection Committee

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A committee to select a Vice-Provost and Associate Vice-President (International) shall consist of:

- (a) the Provost & Vice-President (Academic), who shall be Chair
- (b) the Vice-President (Research)
- (c) 3 faculty elected by Senate, one of whom shall be a Dean
- (d) 1 Student Senator elected by Senate

Procedure

- The Chair shall convene the Committee
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U. VICE-PROVOST AND CHIEF LIBRARIAN

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Composition of Selection Committee

A committee to select a University Librarian/conduct a five-year review of the Library shall consist of:

- (a) the Provost & Vice-President (Academic), who shall be Chair
- (b) the V f* EMC BT /P <</MCID 3 >>BDC /CS0 cs 0 scn /TT1 1 e3.9520 Td [(P)2.34(r)-18.4 (ye)-8 (i)3.2 (se)-