

## Assessing Student Progress in Multi-Year Research-Based Programs

<b>Policy Category:</b>	Graduate and Postdoctoral Studies
<b>Subject:</b>	Assessing Student Progress in Multi-Year Research-Based Programs
<b>Subsections:</b>	<a href="#">Overview</a> ; <a href="#">Meeting Program Expectations</a> ; <a href="#">Annual Progress Evaluations</a>
<b>Approving Authority:</b>	Senate
<b>Responsible Committee:</b>	Senate Committee on Academic Policy
<b>Related Procedures:</b>	Procedure for Assessing Student Progression in Multi-Year Research-Based Programs
<b>Officer(s) Responsible for Procedures:</b>	Vice-Provost (Graduate & Postdoctoral Studies)
<b>Related Policies:</b>	*
<b>Effective Date:</b>	September 16, 2022
<b>Supersedes:</b>	*

---

### 1. Overview

Monitoring and assessing student progress are key to maximizing graduate student engagement and success, timely completion of the degree, and graduate program quality. Regular student progress assessment helps programs and students identify academic excellence. It also helps to make visible and address problems or challenges students are experiencing that may interfere with thriving and with degree completion.

To support student progress, programs are expected to clearly communicate their degree requirements and the expected timing of these requirements to students. They are also required to monitor and assess student progress at least annually, and to communicate these results to their students.

## **Assessing Student Progress in Multi-Year Research-Based Programs**

### **2. Meeting Program Expectations**

It is expected that degree requirements across the duration of the program are clearly communicated to students in progress meetings, via program web pages, program guides and through the online Pathfinder degree planning portfolio.

Throughout their time in the program, students are expected to be aware of how degree expectations for maintaining good standing in the program align with their own progress.

At a minimum, supervisory committee members\* and Graduate Chairs (or equivalent) will support their students' timely progression by regularly (at least annually) assessing and documenting student progress and then by discussing these outcomes with students.

To maintain good standing in their program, graduate students are expected to meet program expectations for the timely completion of the degree.

### **3. Annual Progress Evaluations**

At regular intervals, and at least yearly, graduate programs will request that their students submit a portfolio for review and evaluation. Submitting a portfolio is considered a degree requirement, and to maintain good standing in a program it must normally be completed by the assigned due date.