

Affiliation Agreement

Between

The University of Western Ontario

and

Brescia University College, Huron University College, and King's University College

July 1, 2019

PREAMBLE

The purpose of this Affiliation Agreement is to establish a framework for the continuation of the affiliation between the University of Western Ontario (the "University") and its three Affiliated University Colleges, Brescia University College, Huron University College and King's University College (collectively, the "Affiliated University Colleges"). Each of the Affiliated University Colleges create distinctive small university communities, while contributing to the large, world-class university experience.

The parties to this Affiliation Agreement share the common mission of creating, preserving and transmitting knowledge and thereby contributing to the cultural, social and economic well-being of the people of Ontario, Canada and the world. The parties remain committed to academic excellence and quality that is the Western brand, the academic programs offered by the four institutions and in the students who are admitted to and complete those programs. The parties are equally committed to providing the best possible student experience.

This agreement takes into account the historic evolution of its four party institutions and the achievements to which affiliation has contributed since 1878 (Huron), 1919 (Brescia), and 1954 (King's). It promotes both the autonomy as well as the complementary relationship of these four institutions and ensures the continuation of good relations among them. This agreement recognizes the optimal outcomes to be achieved for

each over its own board governance and administration, the structure and regulations necessary to the institution. This agreement concerns the offering of academic programs and working towards completion of the requirements for the degree completion.

The following principles:

of benefit arising from the affiliation that is recognized and placed in Western's Strategic Mandate Agreement;

- b. that recruitment of domestic and international students be collaborative rather than competitive;
- c. that existing courses and programs offered by each of the parties be offered collaboratively rather than competitively, that new courses and programs offered by any of the parties be complementary rather than duplicative, and that all of the courses and programs offered by the parties reflect a commitment to academic quality and excellence;
- d. that student admission standards reflect a commitment to academic excellence, quality, and student success;
- e. that the parties' affiliation be exclusive such that any other defined types of affiliations or arrangements with other institutions require written permission of Western's Board of Governors;
- f. that the parties' actions protect the Western and Affiliated University Colleges brands;
- g. that the educational mission of the Affiliated University Colleges is primarily at the undergraduate level.

This agreement is subject to the following terms:

1. (a) The term "Affiliated University College" shall mean a university college which is affiliated with the University during the currency of this agreement, and shall include for the purposes of this agreement any college, school, or institution of higher learning which is affiliated with such university college with the specific permission of the Board of Governors of the University on the recommendation of the Senate and under terms which are not in conflict with the University of Western Ontario Act, 1982
 - (b) The term "Senate" shall mean the Senate of the University as defined by the University Act.
2. This agreement has been entered into and shall be construed on the premises a2ving wh(o)-6.6ur let-3 (n

- (d) that Western's Institutional Quality Assurance Process (IQAP) established in compliance with the Quality Assurance Framework (QAF) of the Ontario Universities Council on Quality Assurance makes the Provost of the University responsible and accountable to the Quality Council for the academic quality of all courses and programs offered by the University and the Affiliated University Colleges and therefore that Western's IQAP applies to the Affiliated University Colleges; and,
- (e) that to reflect the commitment to academic quality and excellence in principle (c) of the Preamble to this Agreement, and to ensure the Provost can meet his or her obligations described in (d) above, the Principal and Academic Dean and/or Provost of each Affiliated University College shall meet with the Provost in the Fall of each year as necessary to discuss the Affiliated University College's plans and actions in response to the findings of program reviews undertaken under Western's IQAP and other matters related to program aspirations and emerging initiatives.

Entrance and Registration Requirements

- 3. The Affiliated University College shall be bound to admission requirements as set forth to time established by Sd [(e)14 (E (r1 (.6 (e)-3 26/4.3916 (o)-8[.6 (s)-1.3 f[(T)-3.-1 (g)2.d)-1.3 .3 (t)-5.9.3 (h)-0.100

12. When an Affiliated University College proposes to establish a program or to offer subjects or courses for University credit which it has not previously offered, it shall submit the proposal in writing to the University in accordance with regulations approved from time to time by the Senate. Such courses or programs shall be consistent with principle c) listed in the Preamble to this agreement.

Examinations

13. In all courses offered by both a Faculty or School of the University and an Affiliated University College for degree credit, as well as those courses offered in the preliminary year by an Affiliated University College for degree credit, the procedure to be followed in setting marking examinations, and the policies regarding term grades, shall be established from time to time by the Senate.

Degrees

14. (a) The University shall confer degrees or award diplomas and certificates in all branches of learning taught in the University or in an Affiliated University College, including Theology, upon persons who, having complied with the requirements of the Senate are admitted to such degrees, diplomas and certificates by the Senate.
- (b) By this Agreement, an Affiliated University College suspends any right to confer course degrees, but an Affiliated University College having a Faculty of Theology shall retain the right to confer honorary degrees in Divinity in its own behalf.

Powers of Senate

15. The Senate of the University shall have power to:
- (a) make regulations governing admission to all programs leading to degrees and/or diplomas/certificates
 - (b) approve the offering by the Affiliated University College of all subjects courses taught in the University or on its behalf by the Affiliated University College subject to the conditions of Clause 12;
 - (c) establish regulations regarding the terms whereon new programs, subjects or courses may be established or offered in the Affiliated University College for University credit;
 - (d) authorize the development of diploma/certificate programs by the Affiliated University Colleges. Where the proposed diploma/certificate program includes non-degree credit courses, the Affiliated University College will consult with Western's Centre for Continuing Studies."

Library

16. (a) Primary users, including students, faculty and staff, at b137 (s) Tc -0

25. The Affiliated University College shall be entitled to such representation on the Senate as the University Act from time to time in force shall prescribe.
26. The Principal of the Affiliated University College shall be an ex officio member of any committee established by the Senate to deal specifically with Affiliated University Colleges. Where a Principal sits on a Senate Committee as an ex officio representative of the Affiliated University Colleges, the confidentiality of the Committee proceedings shall not preclude the Principal from consulting with the other Principals on matters that are before the Committee.
27. All arrangements for all University convocations shall be within the jurisdiction of the Senate, which has heretofore formulated the following policies and regulations governing the holding of such convocations and which shall be binding on the Affiliated University College until changed by the Senate:
 - (a) When convocations are held at the Affiliated University College, the arrangements concerning platform seating, the order of the academic procession, and all other details shall be subject to conference between the Affiliated University College and the Convocation Committee of the Senate.
 - (b) When a meeting of the Convocation Committee of the Senate is called to discuss proposed arrangements for a University convocation at the Affiliated University College, representatives of the Affiliated University College will be invited to submit their proposals for consideration by the Committee.
 - (c) When University convocations are held at the Affiliated University College, they shall be completely separate and distinct from any Affiliated University College ceremony, religious or otherwise, except for the conferment of honorary degrees in Divinity by the Affiliated University College which shall be specified in the program as degrees of the Affiliated University College.
 - (d) When practical considerations of the Affiliated University College require a ceremony on the same occasion as a University convocation at the Affiliated University College, such ceremony shall follow the University Convocation, the conclusion of which will be marked by the removal of the University Mace and the Recessional.
 - (e) Through their representative on the Honorary Degrees Committee of Senate the Affiliated University Colleges shall participate in the choice of honorary degree recipients at Convocations where the Western degree is conferred on Affiliated University College students. The parties agree that every effort will be made to ensure that the scheduling of honorary degree recipients into Convocations where the Western degree is being conferred on Affiliated University College students is undertaken with sensitivity to the compatibility of the recipient with the values and missions of the Affiliated University Colleges.
28. An academic partnership between an Affiliated University College and another institution shall reflect principles (e) and (f) listed in the Preamble of this agreement.
 - a) Prior to an Affiliated University College entering into formal discussion of an academic partnership with another institution of higher learning, the Principal of the Affiliated University College shall consult with the University's Provost.

- b) An Affiliated University College shall not enter into an academic partnership with any other university, college, school, or institute of higher learning without the specific permission of the University Board of Governors acting on the recommendation of the Senate.
- c) In the context of this clause, “academic partnership” means a formal, bilateral relationship with another postsecondary institution in which the partner institution delivers a significant portion of the degree requirements and where credit for this is transferred as a block for all students in the program. Academic Partnership includes international dual degree program agreements, any formal bilateral relationship with another university, college, school, or institute of higher learning in areas pertaining to the granting of degrees.
- d) For policy relating to articulation, admissions and/or transfer credit, please refer to the policy on **Articulation Agreements with External Colleges**.
- e) Contingent on approval by Senate, an articulation agreement will be signed by the appropriate signing officer of the External College, the Affiliated University College in question and the University’s ViceProvost (Academic Programs).
- f) This clause does not apply to transfer credit assessed on an individual student basis.

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Appendix 1

Looking Forward

In the coming years, the above strategies and priorities will guide the Constituent University's approach to first year admissions and it is expected that the minimum entrance requirements will be no less than 83.5% final grade average.

B. Affiliated University Colleges

As a follow up to the Constituent University's enrolment planning priorities and strategy, the Affiliated University Colleges have committed to narrowing the gap in minimum entrance requirements between

Appendix 2

Summer Course Offerings

1. Summer term is treated as a single term. intersession, summer day, summer evening, and distance/online are, for these purposes, a single term.
2. The Affiliated University Colleges can offer unique courses across all programs, and courses in programs which are exclusive to the Affiliated University Colleges as identified in the document "*Guidelines Governing the Academic relationship Between the Constituent University and the Affiliated University Colleges*", which may be updated from time to time by the University Senate.
3. For all other courses, the following process shall be followed:
 - The Constituent University shall inform the Affiliated University Colleges, by November 1st of each year, the planned course offerings for the following summer term.
 - The Affiliated University Colleges shall respond by the end of November with their list of planned summer course offerings with no duplication of the Constituent University courses, unless clause #4 below is followed.
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6. If an Affiliated University College offers an existing course (i.e. a course that has been offered previously in a fall/winter term at the Affiliated University College) never before offered during the summer term, that Affiliated University College has the first right to offer that course the following two summers. Other institutions shall have the right to offer the course, if it has not been identified in the Affiliated University College's list due on November 14th.

the next renewal of the Affiliation Agreement, the rate shall be reviewed and adjusted if/as necessary to reflect the services and associated costs at that time.

2. A slip-year approach shall be used in calculating the Affiliation Fee Transfer (i.e., the Affiliation Fee for year X shall be based on the Affiliates' enrolment-related grants and tuition in year X).
3. **Services.** Under this Affiliation Fee Agreement, currently provided services shall continue without additional fees. Services currently provided by Western's Units on an ancillary basis (e.g., services provided through Campus Police, Western Technology Services, Facilities Management, Communications & Public Affairs, Registrar's Office, Student Success Centre, and Western International) shall continue under the cost-recovery model with the necessary cost escalations. During the period of this Affiliation Agreement, if new services are introduced by either side, the Parties shall discuss the effect of the new services on the Affiliation Fee Agreement. Services provided by Western's ancillary units are not covered by this Affiliation Fee Agreement.
4. **Cross-Teaching.** Under this Affiliation Fee Agreement, cross-teaching shall include only undergraduate course FCEs. The flow of cross-teaching FCEs from each affiliate to Western shall be capped at the weighted average of the 2010 and 2011+2 undergraduate FCE credit hours per registrant per Affiliate FTE student (note that the baseline years reflect the time period prior to the introduction of the Affiliation Fee). During the period of this Affiliation Agreement, for each FCE above this cap, the Affiliate shall pay Western the undergraduate domestic year 1 Arts tuition, calculated on the slip-year (i.e., for 2015-16, 2016-17, 2017-18, 2018-19, 2019-20, 2020-21, 2021-22, 2022-23, 2023-24, 2024-25, 2025-26, 2026-27, 2027-28, 2028-29, 2029-30, 2030-31, 2031-32, 2032-33, 2033-34, 2034-35, 2035-36, 2036-37, 2037-38, 2038-39, 2039-40, 2040-41, 2041-42, 2042-43, 2043-44, 2044-45, 2045-46, 2046-47, 2047-48, 2048-49, 2049-50, 2050-51, 2051-52, 2052-53, 2053-54, 2054-55, 2055-56, 2056-57, 2057-58, 2058-59, 2059-60, 2060-61, 2061-62, 2062-63, 2063-64, 2064-65, 2065-66, 2066-67, 2067-68, 2068-69, 2069-70, 2070-71, 2071-72, 2072-73, 2073-74, 2074-75, 2075-76, 2076-77, 2077-78, 2078-79, 2079-80, 2080-81, 2081-82, 2082-83, 2083-84, 2084-85, 2085-86, 2086-87, 2087-88, 2088-89, 2089-90, 2090-91, 2091-92, 2092-93, 2093-94, 2094-95, 2095-96, 2096-97, 2097-98, 2098-99, 2099-00, 2100-01, 2101-02, 2102-03, 2103-04, 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