

Business Skills SS 4960F / SS 9860F

Course Outline

1. Course Information

Course Information

Course Name: Business Skills

Course Number: SS 4960F / SS 9860F

Term: Fall 2022

Location: NCB 117

Time: Thu 12:30 PM – 3:30 PM

List of Prerequisites

Registration in fourth year of an Actuarial Science, Data Science, Statistics or Financial Modeling module.

Leadership and people management

Lecture Schedule:

Week 1 - Sept 8	Introduction Case analysis framework Netflix case
Week 2 - Sept 15	Costco case McDonalds case Assignment 1 [5%]: Business Proposal (assigned)

4. Course Materials

There is no textbook required for this course. However, students will be required to purchase cases from prescribed sources.

Students are responsible for checking the course OWL site (<http://owl.uwo.ca>) on a regular basis for course material and updates. This is the primary method by which information will be distributed to all students in the class.

If students need assistance with the course OWL site, they can seek support on the OWL Help page. Alternatively, they can contact the Western Technology Services Helpdesk by phone at 519-661-3800 or ext. 83800.

Technical Requirements

For students who are starting the semester abroad, or in the event of a COVID-19 resurgence, the following technical requirements apply:

- Stable internet connection
- Computer with working microphone
- Zoom

5. Methods of Evaluation

The overall course grade will be calculated as listed below:

Assignments (3)	20%
Participation (in class & key learnings)	30%
Presentation, Role Plays, etc. (3)	20%
Final Project	30%

Rounding of Marks Statement

Across the Sciences Undergraduate Education programs, we strive to maintain high standards that reflect the effort that both students and faculty put into the teaching and learning experience during this course. All students will be treated equally and evaluated based only on their actual achievement. **Final grades** on this course, irrespective of the number of decimal places used in marking individual assignments and tests, will be calculated to one decimal place and rounded to the nearest integer, e.g., 74.4 becomes 74, and 74.5 becomes 75. Marks WILL NOT be bumped to the next grade or GPA, e.g. a 79 WILL NOT be bumped up to an 80, an 84 WILL NOT be bumped up to an 85, etc. The mark attained

6. Student Absences

If you are unable to meet a course requirement due to illness or other serious circumstances, please follow the procedures below.

Assessments worth less than 10% of the overall course grade:

For work worth less than 10% of the total course grade, the instructor is empowered to grant academic considerations without referring the student to their academic counsellors. If an assessment was missed for valid reasons, the instructor will arrange for a make-up opportunity.

Assessments worth 10% or more of the overall course grade:

For work totalling 10% or more of the final course grade, you must provide valid medical or supporting documentation to the Academic Counselling Office of your Faculty of Registration as soon as possible. For further information, please con

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_medical.pdf.

The Student Medical Certificate is available at

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf.

Late assessments without approval from academic counselling will be subject to a late penalty of 20%/day, and assessments that are submitted 5 or more days late will not be graded.

Late assessments with approval from academic counselling should be submitted within 24 hours of the last approved day of absence.

7. Accommodation and Accessibility

Religious Accommodation

When a course requirement conflicts with a religious holiday that requires an absence from the University or prohibits certain activities, students should request accommodation for their absence in writing at least two weeks prior to the holiday to the course instructor and/or the Academic Counselling office of their Faculty of Registration. Please consult University's list of recognized religious holidays

8. Academic Policies

The website for Registrarial Services is <http://www.registrar.uwo.ca>.

In accordance with policy,

https://www.uwo.ca/univsec/pdf/policies_procedures/section1/mapp113.pdf,

the centrally administered e-mail account provided to students will s
official university e-mail address. It is the responsibility of the account holder to ensure that e-mail
received from the University at their official university address is attended to in a timely manner.

Learning-skills counsellors at the Student Development Centre (<https://learning.uwo.ca>) are ready to