Welcome to IS

Instructors: Dr. Christina Booker Integrate Science & Chemistry Office: CHB 21 cbooker2@uwo.ca Dr. Gurpaul Kochhar Integrated Science & Chemistry Office: MSA 1201 gkochhar@uwo.ca

- Email Dr. Booker with any course-related questions.
  Email Dr. Kochhar with video-project questions.
  We will strive to respond to your email within 24 hours on weekdays, but please allow up to 48 hours for a response. Please use your @uwo.ca email address and specify IS 3002A within the subject line of your email.
- Office Hours: Please email your instructor(s) to make an appointment.

Our course site can be found through <u>http://owl.uwo.ca</u> and will be used for:

Announcements Posting lecture slides Submitting work Accessing course component grades Discussion

Students should check OWL on a regular basis for news and updates. This is the primary method by which

Define

Students will be assigned to a Community Engaged Learning (CEL) Project in small teams of approximately 5 students, based on their submitted preferences. You will learn about these CEL projects during the first class and submit your preferences during the first week of the course. Once groups are assigned, the team will decide on one person who will be the main contact person for the group; this person will be responsible for corresponding with the community partner (although all group members should be copied on all communication). Your work and experience on this project will be assessed through the following deliverables:

## Logbook

Each week, you will submit an individual logbook entry detailing your contributions and progress in your CEL project. This weekly task encourages you to be of your CEL work throughout the term and serves as a of your contributions to the project. Each logbook entry should contain detailed bullet points explaining your CEL project activities for that week, including your accomplishments, tasks, challenges, goals, and/or time investment. These weekly submissions will be due by 11:55 pm each Friday on OWL .

You will receive 1 mark for each detailed, completed entry to a total of 10 marks. Since 11 logbook submissions are scheduled for this term, you may miss up to 1 entry during the term without penalty. A half mark will be awarded for a partially completed entry. Late submissions will be graded at a maximum a half mark, and a grade of 0 will be assigned once the entry is 3 days late.

## Reflections

Throughout the term you will have the opportunity to reflect upon your experience with this community engaged learning, considering your changing perspectives on your particular community and science issue, personal goals and values, and integration of your project and the course content. These reflections are from your logbook entries. The logbook entries are informative bullet-points on your progress and contributions, while these reflections are , more explorations in paragraph form into your learning and changing . In these reflections, consider your perspectives on issues such as:

social issues in which you are being immersed governing structures or policies that impact your project an/or target community diversity and/or inequalities in your target community barriers or challenges you see in our society your personal goals and how those goals are related to this CEL experience how your values and beliefs compare to your target community and how these may change how your project relates to in-class discussions leadership development how your experience could relate to a future career civic responsibility and political awareness your hopes and aspirations for the project

These individual reflections will be due earlier in the term (Oct. 15), and later in the term (Dec. 3). Each reflection should be approximately 600 words and submitted on OWL . Use the following rubric to

style journal. (and other journals, like Nature, New Scientist, etc.) have a mix of articles. They usually start with editorials and the lighter (shorter!) updates followed by the multipage, in-depth, formal review/report/research article. T(scalar)

Video Progress Report Interview #2 (Oct. 29):

Identify and discuss all of your references for your video production

Discuss your storyboard for your video

Explain your detailed plan to complete your video by the due date

Use the following rubric to guide your video production:

/ 25	Poor	Good	Excellent	Exceeds Requirements

documentation to your academic advisor as soon as possible and contact your instructors immediately. If you are unable to do so, 1% for every missed class (beyond the first missed class) and 2% for every community partner session will be deducted from your final grade. You are responsible for the content discussed in class, even if you are absent.

In order to be successful in this course, we suggest that you:

Engage in class / tutorials each week and ask questions Plan ahead and make a schedule for your course assignments Attend all meetings with your community partner Communicate in a professional and timely manner with your community partner and group Write and submit your CEL logbook each week Set aside time to thoughtfully write your reflections Engage with your video group regularly throughout the term Submit all your work early (or at least by the due date!) Seek help and guidance as needed from your instructors

Anticipate that this course may require 6-9 hours of your time each week. Decide how you will manage your schedule and start today!

If you find you are falling behind or encountering difficulties, reach out to your instructors. Reach out earlier rather

Grades will be reported on OWL throughout the term. If you note any errors or have any concerns regarding a grade component, report this to your instructor in writing (via email) within 2-weeks of these grades being posted.

Written components and video submissions: If you need to extend the due date for these components, you must either self-report or provide the proper documentation to your academic advisor supporting the reason for your request and notify your instructors immediately. If you self report, your due date will

after your 48-hour self-report concludes (including weekends). It is your responsibility to submit your work within this new timeframe. If your logbook entry is late without academic consideration, you will earn a maximum of 0.5 marks/ 1 mark. If your logbook entry is more than 3 days late, you will earn a mark of 0 on that entry. All other late work without academic consideration will be deducted at 20% per day.

Community Partner Deliverables: Due to the nature of these projects, it is not possible to offer make-up opportunities or extensions, unless also agreeable to your community partners. Therefore, these components should take priority over other course components.

Midterm Test: If you miss the midterm, you must either submit a self-reported absence or provide the appropriate documentation to the academic counselling office of the Faculty of Science supporting the reason of your request. Upon approval of your academic consideration, a make-up test will be arranged on a date agreeable to you and your instructor. If no academic consideration is provided, you will earn a grade of 0 on the midterm test.

Participation: No make-up opportunities will be offered. If you miss more than one class without academic consideration, mark deductions will apply. SeETQ 2 ren0.000a g0 GW\* nET-5(u)3(t0.000004 Tf10(p)3(rS0.0greW\* nBTTf1 0 0

The website for Registrarial Services is <u>http://www.registrar.uwo.ca</u>.

In accordance with policy, <u>http://www.uwo.ca/its/identity/activatenonstudent.html</u>, the centrally administered e--mail address. It is the

responsibility of the account holder to ensure that e-mail received from the University at his/her official university address is attended to in a timely manner.

Bectronic devices are not permitted on the midterm test.

Academic Consideration for Student Absences

Students who experience an extenuating circumstance (illness, injury or other extenuating circumstance) sufficiently significant to temporarily render them unable to meet academic requirements may submit a request for academic consideration through the following routes:

(i) Submitting a Self-Reported Absence (SRA) form provided that the conditions for submission are met. To be eligible for a Self-Reported Absence:

IS3002A

we strive to create a learning environment for everyone that supports equity, diversity, and inclusion. Please let us know if you have any suggestions to help achieve an inclusive classroom.

## 18. Feedback

We value your feedback. Student feedback is an important aspect of establishing a positive learning environment in this course. Please feel free to provide feedback to your instructors in-person, email, or through OWL Your feedback is welcomed and will remain confidential.

## 19. Course Schedule

The following schedule provides the expected topics and due dates for this course. Any changes to this schedule, based on recent developments in science, guest speaker availability, or health and safety regulations, will be announced on OWL

Note: Thursdays 6:30 8:30 pm are designated as lectures. These will be held face-to-face on campus. The tutorial sessions on Thursdays 8:30 9:30 pm and Fridays 2:30 3:30 pm are designated as independent CEL or video group collaboration times. Groups can choose to meet in the PAB-36 classroom or meet online. Progress interviews for the CEL and video projects will be scheduled during the Friday tutorials.

Thursda