



Information for Study Abroad,
Exchange or Work

Earn Credits
toward your UWO
degree!



This Power Point will explain

two paths to receiving credit for your studies in Italy by

1. pointing out the differences between Study Abroad and Exchange
2. showing you the administrative process that you need to take step by step.

The end result of both processes is that you receive credit for your studies abroad.



*** Number of Courses that may be taken abroad**

MODULE

Major (6 credits)

= up to 2.5 credits can count toward your major and 2.5 credits can be counted as electives

Double Major (2 X 6 credits)

= up to 2 X 2.5 credits can count toward your majors

(Honors) Specialization (9 credits)

= up to 4.5 credits can count toward your major and 0.5 credits can be counted as electives



Start Early!

1. attend information sessions
2. talk to returning students
3. plan to go for as short or as long as possible:
 - if you can, take advantage and enroll in a summer program
 - prepare during your second year to be abroad during your third year if it is a full year
 - some students even go during their fourth year
 - if you are a part time student, please contact your undergraduate chair; if you are a graduate student, please contact your graduate chair



What do I need to do before I leave?

- 1.



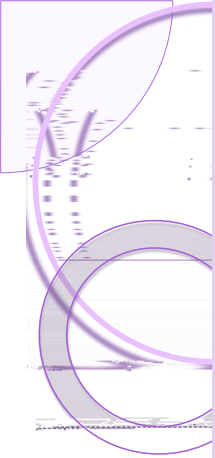
How do I receive a Letter of Permission for Study Abroad?

1. Go to: <http://www.registrar.uwo.ca/index.cfm/course-enrollment/letterof-permission> and download the form
2. Contact the undergraduate chair responsible for your program in order to have your foreign credits approved **before you leave**. Please provide the titles of the courses you have chosen, the URLs for the courses and the total number of class hours (or ECTS units) per course. In the email include your name, student number and Faculty of Registration. Then set up an appointment to complete the form.
3. The courses will only be approved if the course is relevant to your degree program and has a Western equivalent. A language course equivalent to 1.0 UWO courses must have at least 80 hours of contact, and be similar in content to a UWO course.



What do I do next with the Completed Letter of Permission?

1. From this point the Registrar's Office is your point of contact:







How do I complete a Course Approvals Form to go on Exchange?

1. the form is available at the Exchange Office
2. contact the undergraduate chair responsible for your program in order to have your foreign credits approved **before you leave**. Please provide the titles of the courses you have chosen, the URLs for the courses and the total number of class hours (or ECTS units) per course. In the email include your name, student number and Faculty of Registration. Then set up an appointment to complete the form.
3. the courses will only be approved if the course is relevant to your degree program and has a Western equivalent. A language course equivalent to 1.0 UWO courses must have at least 80 hours of contact, and be similar in content to a UWO course.



What do I need to do when I am there?

1. if you have not already found accommodation, find housing
2. register and enroll in the courses chosen before your departure at your host institution, including the appropriate language and literature courses
- 3.



Still have questions?

more answers to other Frequently Asked Questions are on
the following websites:

<http://www.sdc.uwo.ca/int/exchange/index.html?outgoing>

or

http://www.sdc.uwo.ca/int/exchange/index.html?outgoing_fa

