TURES

dle Ages

Fall 2022

en special permission from your d it will be deleted from your no adjustment to your fees in ave the necessary

ice	Phone	Office Hours		
3312		TUE11:30-		
		1:30pm		

519.850.2376 www.westernu.ca/arts

Contingency plan for an in-person class pivoting to 100% online learning

In the event of a COVID-19 resurgence during the course that necessitates the course delivery moving away from face-to-face interaction, affected course content will be delivered entirely online, either synchronously (i.e., at the times indicated in the timetable) or asynchronously (e.g., posted on OWL for students to view at their convenience). The grading scheme will not change. Any remaining assessments will also be conducted online as determined by the course instructor.

4. Course Materials

<u>Texts and Materials (required and recommended)</u>

Adamson, Melitta. (Westport, CT, and London: Greenwood Press, 2004).

http://www.staff.uni-giessen.de/gloning/kobu.htm

https://pantherfile.uwm.edu/carlin/www/ (scroll down to Research Links)

http://www.pbm.com/~lindahl/food.html (Society for Creative Anachronism, Caution with some translations) http://www.pbm.com/~lindahl/food-art/
http://medieval-plants.org/mps-daten/

OWL

Students are responsible for checking the course OWL site (http://owl.uwo.ca) on a regular basis for news and updates. This is the primary method by which information will be disseminated to all students in the class.

If students need assistance with the course OWL site, they can seek support on the OWL Help page. Alternatively, they can contact the Western Technology Services Helpdesk. They can be contacted by phone at 519-661-3800 or ext. 83800.

Technical Requirements

In case of in-person dass pivoting to 100% online learning, a stable internet connection, computer with working microphone and webcam are required.

5. Methods of Evaluation

Course Requirements

The overall course grade will be calculated as listed below:

Project (PPT presented in class first)* 20% Due: December 6, 2022 Midterm 20% Date: Nov 8, 2022

3 Writing Assignments (500 words each)*21% Due: Oct. 4, 18, Nov.15, 2022

Participation 14% Final Exam 30%

*For German students the Project will be on a German topic and two of the three Writing Assignments will be written in German.

Please note: For late submissions of course work 5% will be subtracted per workday.

6. Student Absences

If you are unable to meet a course requirement due to illness or other serious circumstances, please follow the procedures below.

Assessments worth 10% or more of the overall course grade:

For work totaling 10% or more of the final course grade, you must provide valid medical or supporting documentation to the Academic Counselling Office of your Faculty of

medical illness policy at

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_medical.pdf.

The Student Medical Certificate is available at

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf.

For such valid absences an extension or make-up opportunity will be provided.

<u>Absences from Final Examinations</u>

If you miss the Final Exam, please contact the Academic Counselling office of your Faculty of Registration as soon as you are able to do so. They will assess your eligibility to write the Special Examination (the name given by the University to a makeup Final Exam).

You

(e.g., more than 2 exams in 23-hour period, more than 3 exams in a 47-hour period).

6. Accommodation and Accessibility

Religious Accommodation

When a course requirement conflicts with a religious holiday that requires an absence from the University or prohibits certain activities, students should request accommodation for their absence in writing at least two weeks prior to the holiday to the course instructor and/or the Academic Counselling office of their Faculty of Registration. Please consult University's list of recognized religious holidays (updated annually) at

https://multiculturalcalendar.com/ecal/index.php?s=c-univwo.

Accommodation Policies

Students with disabilities are encouraged to contact Accessible Education, which provides recommendations for accommodation based on medical documentation or psychological

8. Support Services

Academic Counselling

Υ

whenever you have an issue that is affecting your studies, including information on adding/dropping courses, academic considerations for absences, appeals, exam conflicts, and many other academic related matters. Do not hesitate to reach out to them if you are struggling and unsure where to go for help. Contact info for all Faculties is here: https://registrar.uwo.ca/faculty_academic_counselling.html

Mental Health Support

Students who are in emotional/mental distress should refer to Mental Health@Western (https://uwo.ca/health/) for a complete list of options about how to obtain help.

Gender-based and sexual violence

Western is committed to reducing incidents of gender-based and sexual violence