

The UNIVERSITY of WESTERN ONTARIO

Position Title: Board Member, Academic and Administrative Staff Pension Boards

Reports to: Board of Governors and Pension Plan Members

Date: September 2023

GENERAL OVERVIEW:

1. Prepare for and meet with Joint Pension Board at least 7 times per year. Meetings of the Pension Board shall be open to any Member of the Plan, provided that specified portions of a meeting dealing with sensitive personal or corporate information may be held in closed session;
2. To make and enforce such rules and regulations as it shall deem necessary or proper for the equitable, effective and efficient administration of the Plans;
3. Interpret the Plan, its interpretation thereof in good faith to be final and conclusive;
- 4.

3. If one or both of the above two rules cannot be followed because of member availability, one or two Board members must be nominated by their peers to serve as Chair and/or Vice-Chair.
4. The Chair and the Vice-Chair must be appointed by the Joint Pension Board.
5. The responsibilities of the Chair include establishing the agenda of each Joint Pension Board meeting with the Director, Investments; chairing each meeting of the Joint Pension Board, acting as Chair of their respective plan board and signing the financial statements of their respective pension plans.
6. The responsibilities of the Vice-Chair include replacing the Chair if they are not available to set up the agenda or attend a meeting. The Vice-Chair is also the Chair of their respective plan board and signs the financial statements of their respective pension plans.

F. POSITION COMPONENTS:

- Meet with individual members regarding their suggestions and benefit entitlements under the Plan, prov (et)4.3 (ali)2.6 (ng i)2.6 (nf)-6.6 (0.002 Tw 12.237o, (ca)10.5 (f)-6.6 (i (iO)-9 (N)11.3 (t)e)10.5 (p

- Official Pension Plan Texts filed with FSRA and CRA
- Statement of Investment Policies and Procedures
- Statement of Investment Beliefs
- Capital Accumulation Plan Guidelines
- Investment contracts and trust agreements
- Group Annuity Policies
- Service and Fee Agreement

5. Nature of Supervision Received

- Reports to the