

Western University Staff Deferred Salary Leave Plan Application and Agreement

PART 1 - EMPLOYEE APPLICATION AND AGREEMENT:

I have read and agree to the terms and conditions of the **Deferred Salary Leave Plan** as outlined in the applicable collective agreement or University Policies and Procedures, and hereby apply for leave as follows:

- a) I request a Leave Period of _____ months to commence effective the first day of _____, 20____ and ending the last day of _____ 20____.

- b) I request to receive a reduced salary effective from the first day of ____ 20 ____ end of the month preceding the first month of the Leave Period.
