


WORKPLACE INSPECTION CHECKLIST FOR LABORATORY ENVIRONMENTS

	Standard OHS Workplace Inspection Checklist	
	Review Date:	Next Review:

Inspection Site:	
Inspection Team:	Contacts :

Written Laboratory Safety Policies/Procedures/Records	
1. The lab has information readily available for the following	
a. Chemical spills (Sec. 11.6)	
b. Radiation spills (Radiation Safety Manual)	
c. Biohazard spills (Biosafety Manual)	
2. The Lab has Fire/Safety Emergency Plan	
3. Standard Operating Procedures (SOPs) on specialized lab procedures have been written which include up-to-date safety information	
4. Records are kept of any safety inspection Compliance Orders received and corrective actions	
Hazardous Material Safety	
1. All lab personnel have ready access to all the Material Safety Data Sheets (MSDSs) (Sec. 9.3)	
2. A current inventory of hazardous materials is available which includes the proper name of the hazardous material. (Sec. 9.5)	
3. Incompatible hazardous materials are isolated from each other (i.e., stored according to chemical classes) (Appendix 2)	
4. Refrigerators containing hazardous materials are labeled to identify contents and restrictions (Sec. 10.1)	
5. Storage and use of flammables and combustible liquids is consistent with the requirements of the Policy 1.34 on the Storage and Dispensing of Flammables and Combustible Liquids in Laboratories.	
6. Piping (tubing), valves, and fittings used in experimental equipment are compatible with the hazardous materials for which they are used, and checked	

