

## **Joint Occupational Health & Safety Committee - Terms of Reference Mandate**

**The Joint Occupational Health & Safety Committee (JOHSC) shall provide a forum whereby representatives of all Employee groups and the Employer can identify workplace health & safety hazards and make recommendations to improve health and safety conditions in the workplace. It is the firm belief of Western and its Staff that only through the joint effort of all parties can the University maintain a safe and healthy environment in which to work, study, and conduct research. The Committee is a key element of a well-functioning workplace internal responsibility system**

### **1- Duties of Committee**

**The Committee shall fulfill the roles and responsibilities as set out in the Occupational Health and Safety Act (OHSA or the Act), which may include but is not limited to**

- 1.1 Identifying actual and potential hazards in the workplace**
- 1.2 Obtaining information from the employer relating to health and safety in the workplace**
- 1.3 Recommending to the University Health and Safety Committee the establishment, maintenance and monitoring of programs, measures and procedures relating to health and safety in the workplace**
- 1.4 Inspecting the workplace on a regular basis**
- 1.5 Being consulted about and having a member representing workers be present at the beginning of any health and safety related testing in the workplace**
- 1.6 Recommending health and safety improvements in the workplace**

## 2 Membership Roles

### Member Certification

A minimum of one Employee and one Employer representative shall receive the training necessary to become Certified Members as defined by the O<sup>3</sup>m sm1 ü

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**5- Committee Membership**

**The following employee groups may have voting representation on the Joint Occupational Health & Safety Committee:**

**UWOFA (University of Western Ontario Faculty Association) Two voting members**

**UWOSA (University of Western Ontario Staff Association) Two voting members**



## **Joint Occupational Health and Safety Committee Procedures**

- 1. Workplace Inspection Program**
- 2. Monitoring of Incidents**
- 3. Selection of members representing workers in the case of Ministry of Labour visits, work refusal and critical incidents**
- 4. Referral of issues to the Committee**