

Western University  
Department of French Studies

FRENCH 1003 A      COURSE OUTLINE  
Section 01, Room UCC-59-

Fall 2014

¥ understand and use familiar everyday expressions and basic phrases in French aimed at the satisfaction of needs of a concrete type.

¥

DESCRIPTION OF PROGRAM:

FOUR CHAPTER TESTS - 30 minutes (25%)

¥ There will be 4 Chapter Tests. Tests will concentrate on the most recently covered material but they are cumulative, which means material from past chapters can be used in subsequent Chapter Tests.

¥ Please also note the following university regulation:

ÒA student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

a) A student may be debarred from writing the final examination for failure to maintain satisfactory standing throughout the year.

b) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean, (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean, the student will be debarred from taking the regular examination in the course. Ó Ð from WesternÕs Academic Handbook

There can be cases of French 1003 students failing the course due to excessive absences.

#### WEEKLY HOMEWORK (10%)

¥ A list of weekly homework will be provided at the beginning some to be written on paper, some on the MyFrenchLab for En bons termes by Pearson website. Regular completion of homework is expected every week.

¥ 5% will go to homework in MyFrenchLab

¥ 5% will go to homework in the other sources. Homework from the Coursepack will be verified on six occasions by the Instructor, for 1 point each time (on a done, not done basis).

#### FINAL EXAM - 3 hours (30%)

¥ A written Final Exam in the Dec 2014 exam period.

### INFORMATION ON THE LAB COMPONENT

Language Learning Centre, University College, Room 186 and Room 188

Check your timetable for the time and location of the Lab hour for your section.

The Lab component in the Language Learning Centre involves on-line exercises and active communication exercises with your lab instructor.

Room 186 can also be used for independent study on a first-come, first-served basis if you want to review any lab material on your own time. Please check the schedule on the door before entering Ð you cannot use Room 186 if there is a scheduled lab session in progress.

### WHAT YOU CAN EXPECT FROM US

As instructors, we commit ourselves to being on time, well-prepared, and available for consultation. We strive to create a classroom atmosphere where each student is respected and feels comfortable participating. We undertake to provide clear guidelines about what is required in the course and to apply these guidelines with fairness to all students in all sections.

## WHAT WE EXPECT FROM YOU

In order to help the class and lab function smoothly and to ensure the best possible learning conditions for all, students are asked to exercise courtesy and cooperation in the following ways:

1. Arrive on time and stay until the class or lab is dismissed. If you arrive late, please let the instructor know, and make sure you are counted for attendance. If you must leave early for an important reason, please let the instructor know this beforehand.
2. Raise your hand to indicate that you have a question or an answer to contribute. Participation is heartily encouraged, but only one person can be heard at a time. Please don't interrupt the instructor or another student who is speaking.
3. Please don't talk to your neighbours, even to consult about the lesson. No matter how quietly you are speaking, others, including the instructor, may find it distracting. There will be times when you are asked to work in pairs or in groups. Then, of course, you will be speaking to other students. Once the instructor announces the end of that activity, please stop your individual discussions and return your attention to the class.
4. Come to class prepared and equipped with necessary books and completed homework so that you can participate fully, and so that the whole class can progress at a reasonable pace. Be prepared to participate regularly in your language class or lab - you will be speaking aloud and you will interact with other students during certain exercises.
5. If you have a concern or dissatisfaction about the course, contact your class representative or make an appointment with your instructor to discuss the matter as soon as possible. All sections of the course receive the same syllabus; thus, many aspects of the course are determined by the course director, not the individual instructors. Your instructor will refer you to the course director if your concern involves a matter that is beyond their jurisdiction.

## POLICY ON CELL PHONES AND THE USE OF LAPTOP/TABLET COMPUTERS

¥ The use of laptops and tablets is not allowed in the classroom during the lecture or the lab in any section of French 1002, unless specified by the instructor or for valid, documented medical reasons.

¥ Please remember to always switch off your cell phone before entering any classroom, and please, no texting or other cell phone activity during class or lab. Your cooperation is greatly appreciated.

***Thank you, and good luck with your year in French 1003!***



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## IMPORTANT ACADEMIC AND ADMINISTRATIVE INFORMATION

1. Plagiarism, Cheating and Other Scholastic Offences

Studies reserves the right to place you in a course that is appropriate to your level, based on the level of secondary school French you have completed. For example, if you have completed grade 12U French, you will not normally be eligible to enroll in French 1002 or 1010.

Under no circumstances will a student will be allowed to take a language course in the series 1002, 1010, 1900E/1910, 2900, 2905A/B-2906A/B or 3900, concurrently with another language course that is a prerequisite for it.

### 3. Where to Go for Help

The website of the Office of the Registrar is a valuable resource for information about many administrative aspects of your studies at Western: <http://www.registrar.uwo.ca/>

If you have any concerns about your progress with the academic material in a course, you should not hesitate to contact your instructor.

For advice on courses and programs / modules offered by the Department of French Studies, you should inquire at the Department office (UC 138) to find out the office hours of our academic advisors, who will be pleased to counsel you on your options.

If, due to circumstances beyond your control such as illness, you have to miss class for an extended period and/or you cannot meet assignment deadlines or write tests/exams at the scheduled times, you should arrange to submit documentation of the circumstances to the academic counseling office of your Home Faculty.

If you are feeling extremely stressed out or overwhelmed by your studies and/or personal circumstances, or if you feel you might be suffering from depression, the University has services to help you. Students who are in emotional/mental distress should refer to Mental Health@Western <http://www.uwo.ca/uwocom/mentalhealth/> for a complete list of options about how to obtain help. After hours, contact the London Mental Health (519) 824-5566 (h)2c -5.856g556g556a1/o HI56g556j04 0 Td D [(te)-6-1(a)5(2c -5.8

Academic accommodation is given for Religious Holidays. Students should be careful to check the policy well in advance and be sure to follow the proper steps outlined in the U