

PROFESSIONAL EXPENSE REIMBURSEMENT PAPER CLAIM FORM
POSTDOCTORAL ASSOCIATES - JANUARY 1, 2023 to DECEMBER 31, 2023

Instructions for paper Professional Expense Reimbursement (PER) claims:

- *Complete all fields, attach original receipts and submit to your Chair for approval*
- *Forward approved form and supporting documentation to Financial Services, Support Services Building (SSB), Suite 6100*
OR
Email approved form and supporting documentation to reimburse@uwo.ca
- *Reimbursements will be paid by direct deposit to your bank account listed in your MyHR profile*

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| Membership/ Registration Fees | | | | |
| Computer Software Equipment | | | | |