

OFFICE HOURS

By appointment

Due to the nature of the professoriate, there are times when unforeseen circumstances may prevent me from being present during scheduled office hours. I am always interested in hearing from students so feel free to contact me with some potential meetings times and I will respond with a mutually suitable date and time.

COURSE CONTACT

Course E-mail address: use the web site mail for course related questions. Anything of a sensitive nature may be addressed to the instructor's personal e-mail (spreszc@uwo.ca). Please use your UWO email account for course-related communication. Some external email services may encounter SPAM blocking or filtering. Important and timely information may not get to you if you are using another email service.

Course web site address: Log onto OWL using your user name and password. You must be registered in this course to have access to the site and you must have an account established with UWO. *All course-related materials are delivered through OWL and all assignments are submitted through OWL.*

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EVALUATION

Your grade in this course is based on creation of learning contract, supervisor evaluation of your performance in the practicum, a research poster, and a practicum paper. The learning contract is worth **10%**, the evaluation of your practicum performance is worth **30%**, the research poster is worth **15%** and the practicum paper is worth **45%** of your final grade in the course.

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|---------|--------------------------|------------|---|
| Grading | Learning Contract | 10% | The student is responsible for submitting a |
| | ! | | to the course coordinator |
| | Due Date: October | | hat indicates the learning goals and |
| | 20, 2014 | | objectives for the practicum created in |
| | 12:00 noon via OWL | | consultation with the supervisor |

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The Learning Contract

The student is responsible

g. Practicum

<http://www.uwo.ca/univsec/board/code.pdf>

ENGLISH PROFICIENCY FOR THE ASSIGNMENT OF GRADES

Visit the website <http://www.uwo.ca/univsec/handbook/exam/english.pdf>

ACCOMMODATION FOR MEDICAL ILLNESS OR NON-MEDICAL ABSENCES

http://www.uwo.ca/univsec/handbook/appeals/accommodation_medical.pdf

The University recognizes that a student's ability to meet his/her academic responsibilities may, on occasion, be impaired by medical illness. Illness may be acute (short term), or it may be chronic (long term), or chronic with acute episodes. The University further recognizes that medical situations are deeply personal and respects the need for privacy and confidentiality in these matters. However, in order to ensure fairness and consistency for all students, academic accommodation for work representing 10% or more of the student's overall grade in the course shall be granted only in those cases where there is documentation indicating that the student was seriously affected by illness and could not reasonably be expected to meet his/her academic responsibilities.

A UWO Student Medical Certificate (SMC) is required where a student is seeking academic accommodation. This documentation should be obtained at the time of the initial consultation with the physician or walk-in clinic. An SMC can be downloaded under the Medical 0.2 (de) 0 Tm /T 0 .2 (he) 0(C c) 0.ant

SUPPORT SERVICES

There are various support services around campus and these include, but are not limited to:

1. Student Development Centre -- <http://www.sdc.uwo.ca/ssd/>
2. Student Health -- <http://www.shs.uwo.ca/student/studenthealthservices.html>
3. Registrar's Office -- <http://www.registrar.uwo.ca/>
4. Ombuds Office -- <http://www.uwo.ca/ombuds/>