

Course format

This course will use a variety of activities including:

- a) traditional didactic teaching (lecture)
- b) small group and individual work
- c) online discussion groups
- d) guest speakers

Students are expected to come to class prepared, i.e., having read the assigned chapter readings, articles and/or relevant course material. Attendance and participation in class and online is expected.

OWL (Sakai) – the New WebCT

OWL (Sakai) will be used for posting readings, for small group discussions, and course related questions. Students are responsible for checking OWL (Sakai) regularly to ensure updated access to relevant course material and/or any changes to the course schedule.

Course Materials

Required Textbook:

Wu, W., Ramesh, M., Howlett, M., & Fritzen, S. A. (2010). The public policy primer: Managing the policy process. New York, NY: Routledge.

The textbook has been ordered and is available in the UWO Bookstore. Two copies are on course reserve in the Taylor Library.

Required Readings:

A selection of required readings or links to readings will be posted on OWL (Sakai) on a weekly basis – in Weekly Readings & Lecture Notes. These readings include relevant peer-reviewed articles, health policy reports, media reports, and websites. These readings will complement the weekly topic and textbook readings.

Lecture Slides

Lecture slides from the course instructor will be posted in OWL (Sakai) the day before class in Weekly Readings & Lecture Notes. The lecture slides will be made available in PDF format, 3 slides per page with space for notes. Presentations from the guest speakers may not always be available and posted on OWL (Sakai). It is at the discretion of the guest lecturer whether he/she decides to make his/her PowerPoint slides available to the students. In such instances, the published articles and your own notes are the best reference.

Evaluation

Two Assignments 30% (15% each)

Participation 20% (e.g. online discussions, in-class exercises)

Midterm Exam 20%

Final Exam 30%

A minimum of 50% is required to pass the course. A mark of less than 50% will lead to failure of the course.

Assignments

Assignments are to be submitted prior to or on the due date. Assignments should be submitted electronically via the Assignment tab in OWL (Sakai). Please submit your assignments in Microsoft Word document format. A deduction of 10% will be made for assignments not submitted in Word.

Assignment 1 is a group assignment, i.e., approximately four students per group.

Three health policy issues will be posted and each group will select one topic to work on for this assignment. Students will respond to several questions related to their chosen health issue including the historical context of the issue, role of various levels of government and factors that have shaped and influenced the issue. Details will be provided in class and posted in the Assignment Resources tab OWL(Sakai). **Due October 5, 2012 by 5:00 pm**

This exam will cover the entire course content from

- a) lectures from September 6th, 2012 to November 29th, 2012 inclusive
- b) all assigned course readings including those from the required textbook, articles, policy reports, and websites
- c) other course content including guest speakers, online discussion questions, assignments, etc.

Examination conduct of students will be in accordance with the UWO policy on Administration of Examinations as found at:

<http://www.uwo.ca/univsec/handbook/exam/administration.pdf>

Students are not permitted to retain a copy of the mid-term or final exam questions.

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating, a Scholastic Offence. In addition, for written responses to short answer questions, the responses may be subjected to the use of the service as outlined in the licensing agreement, currently between the UWO and Turnitin.com (ic)mpuu80.001 th8 T(ag)2(re)-1(e)-1(me)-1(n)6(t)-4

English Proficiency for the Assignment of Grades

Visit the website <http://www.uwo.ca/univsec/handbook/exam/english.pdf>.

Accommodation for Medical Illness or Non-Medical Absences

http://www.uwo.ca/univsec/handbook/appeals/accommodation_medical.pdf

The University recognizes that a student's ability to meet his/her academic responsibilities may, on occasion, be impaired by medical illness. Illness may be acute (short term), or it may be chronic (long term), or chronic with acute episodes. The University further recognizes that medical situations are deeply personal and respects the need for privacy and confidentiality in these matters. However, in order to ensure fairness and consistency for all students, academic accommodation for work representing 10% or more of the student's overall grade in the course shall be granted only in those cases where there is documentation indicating that the student was seriously affected by illness and could not reasonably be expected to meet his/her academic responsibilities.

A UWO Student Medical Certificate (SMC) is required where a student is seeking academic accommodation. This documentation should be obtained at the time of the initial consultation with the physician or walk-in clinic. An SMC can be downloaded under the Medical Documentation heading of the following website:

<https://studentservices.uwo.ca/secure/index.cfm>.

Documentation is required for non-medical absences where the course work missed is more than 10% of the overall grade. Students may contact their Faculty Academic Counselling Office for what documentation is needed.

Whenever possible, students who require academic accommodation should provide notification and documentation in advance of due dates, examinations, etc. Students must follow up with their professors and their Academic Counselling office in a timely manner. Documentation for any request for accommodation shall be submitted, as soon as possible, to the appropriate Academic Counselling Office of the student's Faculty of registration. For BHSc students, you may go to the School of Health Studies Office in HSB room 222.

Scholastic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following website: http://www.uwo.ca/univsec/handbook/appeals/scholastic_discipline_undergrad.pdf.

Additionally,

1. All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as

- source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).
2. Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

Support Services

There are various support services around campus and these include, but are not limited to:

1. Student Development Centre -- <http://www.sdc.uwo.ca/ssd/>
2. Student Health -- <http://www.shs.uwo.ca/student/studenthealthservices.html>
3. Registrar's Office -- <http://www.registrar.uwo.ca/>
4. Ombuds Office -- <http://www.uwo.ca/ombuds/>

Proposed Course Schedule – subject to change

Week	Date	Topics
1	September 6	Introduction to the Course Overview of health policy and policy process

10 No