

Fieldwork Site Profile:

Learning Opportunities and Resources

Please fill in and return to your affiliated university occupational therapy program.

Site and Contact Information

Name of site: _____

Name of program/sector: _____

Name of contact person: _____

Title of contact person: _____

Address: _____

Phone*: (____) _____ Fax*: _____

E-mail address*: _____

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Characteristics of Occupational Therapy Services (continued):

Administrative Resources:

1. Orientation session offered upon students arrival:

yes no, it will be available on (*specify date*): _____

2. Space and resources available to students (phone, desk, workstation, etc.):

3. Policies and procedures information available:

yes, location: _____

no, it will be available on (*specify date*): _____

Administrative Resources (continued):

7. Continuing education plan in place for occupational therapists on site:

no, it will be available on (*specify date*): _____

yes. Please outline its major characteristics:

Amenities Available to Students:

1. Cafeteria: yes no

2. Kitchen facilities: microwave oven refrigerator other: _____

3. Locker: yes no

4. Bicycle rack: yes no

5. Parking: yes, cost: _____ no

6. Public transportation available: yes no

7. Other (*please list*):

Site Requirements for Students:

1. Immunization: yes no If yes, specify in box below.
2. Criminal / police record check: yes no If yes, specify in box below.
3. Dress code: yes no If yes, specify in box below.
4. A car is required during placement hours: yes no

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Please specify additional information and/or requirements (e.g. mask fit testing):

Message to Students:

Please add anything else you would like students to know or prepare for prior to starting a placement at your site.

Pre-placement information package sent to student (e.g. reading list or material, schedule): yes no

Signatures:

Profile completed by: _____ date: _____
(Name and title)

My organization wishes to offer placements to occupational therapy students from:

my affiliated University Canadian universities International O.T. programs

For fieldwork education purposes, I hereby authorize my affiliated university occupational therapy program to forward the information included in the FS-PRO to students and fieldwork coordinators from other occupational therapy programs.

I shall ensure that students will be supervised by qualified occupational therapists that have a minimum of one year of professional experience, and hold credentials with their provincial regulatory body.