

## Action Dates 2022-2026 Faculty Collective Agreement

Source: OFR [2024/01](#)

When	CA Dates	Action	Article	Clause(s)
January	by January 15	The Performance Committee shall, by January 15 of each year, assess for each Member of the Department, School or Faculty the Member's performance in fulfillment of his or her responsibilities and duties in Teaching, Research, Scholarship Activities and/or Service.	<i>Performance Evaluation</i>	11
January	by January 15	If Dean does not agree that the ratified resubmitted Normal Workload permits the Unit to fulfill its obligations, or in the absence of a ratified proposal, Dean identifies the Normal Workload.	<i>Workload</i>	4.3.2
January	by January 30	Proposed procedures and criteria are ratified by Full-time Members and are forwarded to Dean, or designate, for approval by Employer or 6.2.3 applies (Dean can impose).	<i>Performance Evaluation</i>	6.1, 6.2
January	by January 31	An updated Employment Equity report shall be sent to Senate, the Board and the Association	<i>Employment Equity</i>	11
January	January	If notice of Limited-Duties Appointment cancellation is given before the first day of the cancelled class, one-time cancellation fee of \$750 required. NOTE: Effective September 1, 2024, Members shall receive an 18% stipend if course is cancelled before the day of class.	<i>Appointments</i>	17.1
January	January			

When	CA Dates	Action	Article	Clause(s)
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March

When	CA Dates	Action	Article	Clause(s)
April	within 2 weeks of Dean's, or designate's, report	Member has right to respond to report in writing and response will be added to Member's Official File.	<i>Performance Evaluation</i>	13.4.2
April	prior to the review (annual interview)	Prior to annual interview with Probationary Member, Dean, or designate, may solicit comments from Probationary Member, other		

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July		If notice of Limited-Duties Appointment cancellation is given before the first day of the cancelled class, one-time cancellation fee of \$750 required.	<i>Appointments</i>	17.1
July		If notice of Limited-Duties Appointment cancellation is given on or after the first scheduled class, one-time cancellation fee of \$1500 required.	<i>Appointments</i>	17.2
July	July 1			

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September	within three months of return	Member must file report on Sabbatical Leave ending June 30.	<i>Sabbatical Lv</i>	18
September	by September 15	If Normal Workload of Unit is to be reviewed, Workload Committee reviews workload obligations of the Unit during previous Fiscal Year, current Fiscal Year and next three Fiscal Years in accordance with the provisions of Clause 3.1	<i>Workload</i>	4
October	by October 1	Performance Evaluation shall be optional for Part-Time Members. By October 1 every year all Part-Time Members may indicate to		

When

CA Dates

Action

Article

Clause(s)