

Tips for assembling a Faculty Scholar Award

It is that the nominee will be a mid-career scholar. The nomination letter should clearly state the nomination is based on research, teaching and service and explain the achievements.

3 Faculty Scholar awards in total. Each one is held for two years.

The complete package must include a nomination letter of no more than 3 pages, the nominee's cv, and support, internal and external. It may include any other material the nominator(s) think will

support the nomination, but the complete package, exclusive of the cv, should not exceed 2 pages. The review committee is multi-disciplinary and nominators and letter-writers should be aware that the committee may not be cognizant of major publications, awards, impacts, workload etc. in the discipline of the nominee. They should elaborate on the significance of particular achievements and the value of particular service.

What constitutes excellence differs by discipline and therefore what constitutes evidence will also differ.

A successful nomination is likely to include some combination of:

Research

- o metrics of research outputs as relevant to the discipline
- o evidence of the impacts of this research (editorships, advisory or other boards, funding success, community partnerships etc.)
- o awards

The evaluation of research excellence is often best supported by letters, particularly international letters, interpreting the research impact.

Teaching

- o awards
- o classroom excellence/innovation
- o supervision/mentorship
- o curricular contributions
- o teaching scholarship

The evaluation of teaching excellence is often best supported by peer review of classroom activity, student letters describing impact, or letters interpreting the scholarship impact.

Service

- o committee work, peer review, governance, university leadership roles, external leadership roles etc.

The evaluation of service excellence can be well-supported by internal and/or external letters.

The full terms of reference for this award are available at:

https://www.uwo.ca/facultyrelations/academic_planning/scholars.html