

# MONTHLY INSPECTION CHECKLIST

*Supervisor or Safety Designate*

## General Information

- Y N N/A      Laboratory Safety Documentation Binder is accessible and up-to-date
- Y N N/A      Is an emergency contact sign posted with names and numbers of key personnel?
- Y N N/A      Are UWO accident/incident forms available and accidents/incident procedures posted?

## Basic Safety

- Y N N/A      Are aisles, walkways and exits clear and all walking surfaces slip free?
- Y N N/A      Is the access to all emergency equipment and services clear?