

Call 911 for all emergencies
Locations and use of PPE (gloves, apron, shield, oven mitts), where applicable
Safety glasses for visitors, laser safety glasses for visitors, whenever necessary
Requirement for Radiation Safety Awareness for visitors, if applicable
Locations of primary and secondary fire exits

Locations and use of eyewash stations
Location of first aid kit
Report all injuries or dangerous incidents to supervisor immediately
Doors must be locked when lab unoccupied
Locations and use of chemical waste disposal supplies and pickup
Awareness of hazardous equipment in lab
Location of equipment manuals
Location of SOPs, when applicable
Location of lab safety manual, when applicable
Location of radiation safety manual, when applicable
Location of biosafety manual, when applicable
Location of X-ray safety manual, when applicable
Location of laser safety manual, when applicable
Chemical storage locations in labs
Location of MSDS information and hazardous materials inventory list, when applicable.
Location of broken glass container, if applicable
Pointers on the use of pressurized gas cylinders
List of required OHS training courses
Location of emergency phone list of employees
A hazardous position communication form has been completed by the employee, when applicable (staff and graduate students). Found at:
<http://www.wph.uwo.ca/newposition.htm>
Designated substances - identified on campus: lead, mercury, arsenic, benzene, isocyanates, asbestos, and crystalline silica with particle sizes < 10 μm (not chromatography or TLC silica).
Don't be afraid to ask if there is a concern

Employee Signature: _____

Supervisor Signature: _____