

Request for Extension of Deadline to Complete

SGPS Graduate Calendar Section 4.03(b)

Student Name:

Student Number:

Graduate Program:

Degree:

Degree Requirements Outstanding:

Extension requested for the following terms:

Fall

Winter

Summer

Procedure:

1. Once completed, this form must be accompanied by the following:

A separate letter indicating the specific reason for requiring a deadline extension;

A plan of action for completing the requirements, including a timeline for completion;

Approval of the department chair or advisor for the start of the upcoming

registration.

Date

Date

Signature

Date

Signature

Date

ly:

Extension terms approved:

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