

## **Department Research Development Fund**

**(Amount: up to \$500)**

The Department Research Development Fund supports the development of research-related skills in Biology. The fund is intended to support an item or activity that will enhance research skills or research productivity in the Department of Biology. Faculty, postdocs, and graduate students in the Department of Biology are eligible to apply.

In their submission, applicants should include the following information:

- a) On a separate page, list name and contact info. Applications will be blinded prior to review.
- b) Proposed item or event title, description, and benefit to Department (1 page max);
- c) Anticipated number of participants (and names, if known);
- d) Funding requested (maximum of \$500) and proposed expenditures.

**Examples:** Running a workshop on a particular software program; purchasing of computer software related skill development.

Application Deadline: March 2 , 2020

**Award Announcement:** No later than March 31. Funds will be made available on May 1.

**Duration and Reporting:** The Fund may be used at any time within 12 months of the award. A brief report on the outcomes of the workshop and the expenditures must be submitted to the chair of the Research Committee by April 30, 2021.