: Dean's Office Boardroom	
: The James Good Reading Room	
: The Thompson Family Room/James Good Ante Room	

General Room Booking Policies:

1. The Arts and Humanities Rooms are requested through the Dean's Office website. The person or group booking the rooms must provide a department speedcode and six digit account number acknowledging responsibility for clean-up and repairs if required.

2.

Policies for Units within Arts and Humanities:

- 6. Units outside Arts and Humanities may book Conron Hall within three months of the planned event.
- 7. The stage must be kept neat and tidy with no safety hazards. The unit that has booked Conron Hall will be held responsible for any safety violations.
- 8. The AV cabinet for Conron Hall is accessed by a General Use AV key issued by WTS.
- 9. There will be absolutely no food or drink allowed in Conron Hall.
- 10. No blanket bookings will be permitted.
- 11. Noise loud enough to interrupt academic function will not be tolerated. Groups that violate this policy or any of the others outlined above may be banned from Conron Hall in the future.

Revised Oct 2018